

TOWN OF JOHNSBURG

PUBLIC HEARING ON PRIOR WRITTEN NOTICE OF DEFECTS LAW

ORGANIZATIONAL MEETING & REGULAR TOWN BOARD MEETING JANUARY 4,
2022
Draft

Join Zoom Meeting <https://us02web.zoom.us/j/2172603617>

By telephone

888 788 0099 US Toll-free 877 853 5247 US Toll-free

Meeting ID: 217 260 3617

1. Call the meeting to order.
2. Public hearing on Prior Written Notice of Defects Law
3. Appointments
 - 3.1 The following appointments by the Town Board which will be a one-year term:
 - A. Zoning Enforcement Officer – Colin Mangan
 - B. Animal Control Officer – William Mosher
 - C. Legal Counsel to the Town, Planning and Zoning Boards – Miller, Mannix, Schachner and Hafner, LLC
 - D. Safety Officer – Ernie Dunkley
 - 3.2 The following appointments by the Supervisor which will be concurrent with the Supervisor's elected 2 yr. term:
 - A. Budget Officer – Andrea Hogan
 - B. Deputy Supervisor – Katharine Nightingale
 - C. 2nd Deputy Supervisor – Arnold Stevens
 - D. Registrar of Vital Statistics – Jean Comstock
 - E. Petty Cash Officer – Andrea Hogan
 - F. Town Historian – Deana Wood
 - 3.3 The following appointments by the Town Clerk, which will be for a period of one year:
 - A. Deputy Town Clerk – Joann Morehouse

B. Deputy Registrar – Joann Morehouse

3.4 Standing committees 2022

Highway – Gene Arsenault, Peter Olesheski

Solid Waste and Sewer – Peter Horvath, Arnold Stevens, Justin Gonyo

Fire & EMS – Justin Gonyo

Planning & Zoning, Johnsbury Garage –Gene Arsenault

Buildings, Parks & Recreation, Tannery Pond Center, Ski Bowl Drainage Mitigation Project,
`Highway Relocation – Peter Olesheski, Gene Arsenault

Personnel –Justin Gonyo and Peter Olesheski

Marketing and Economic Development, Comprehensive Plan update –Gene Arsenault, Laurie
Arnheiter

Marketing/ Tourism sub-committee – Daphne Taylor, John Stafford, Sharon
Taylor, Dick Carlson

Occupancy Tax – Aimee Azaert, Dwayne Spitzer, John Stafford, Patricia Conner.

Water and Water district repairs –Arnold Stevens

4. Designations

A. Designate dates, times and locations for Regular Town Board Meetings:

All meetings will begin at 7:00 PM and will be held at Tannery Pond Center and via a virtual platform. Links to virtual participation will be posted on the town website.

Tuesday, January 18, 2022

Tuesday, February 1, 2022

Tuesday, February15, 2022

Tuesday, March 1, 2022

Tuesday, March 15, 2022

Tuesday, April 5, 2022

Tuesday, April 19, 2022

Tuesday, May 17, 2022

Tuesday, June 21, 2022

Tuesday, July 19, 2022

Tuesday, August 16, 2022

Tuesday, September 6, 2022

Tuesday, September 20, 2022

Tuesday, October 4, 2022

Tuesday, October 18, 2022

Tuesday, November 1, 2022

Tuesday, November 15, 2022

Tuesday, December 6, 2022

Tuesday, December 20, 2022

- B. Polling places in the Town of Johnsburg - District # 1 (Wevertown) for all districts.
- C. Official Newspapers for the Town of Johnsburg, 2022- Sun Community News and Post Star.
- D. Banks as official depositories for 2022 – Community Bank and Glens Falls National and New York Cooperative Liquid Assets Securities System (NYCLASS).
- E. Designate Andrea Hogan as delegate and Jean Comstock as alternate to the Association of Towns annual meeting to be held virtually February 20-23 and approve expenses for all attendees (per person: \$150 event registration, transportation \$300 , room \$900 (3 nights) food: per diem meal rate 2022 \$59/ day x 3 days = \$177. Total - \$1527 per person)
- F. Designate Andrea Hogan as delegate to Adirondack Association of Towns and Villages
- G. Designate 11 official holidays and modify employee handbook to reflect changes highlighted:

Current language : Full-time employees in Town Service shall be entitled to the following **ten (11) legal holidays**, which will be paid holiday if they are observed on a scheduled workday: New Year's Day, Martin Luther King Jr. Day, The Third Monday in February for observance of Lincoln's and Washington's birthdays, Memorial Day, **Juneteenth**, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas Day. Since benefits regarding holidays vary with your employment situation (full-time, part-time, temporary, highway, elected, etc.) please ask your department head for clarification.

5. The following projects for 2022 were submitted by Highway Superintendent Comstock for agreement of the board: (commonly labeled 284 Agreements)

Pave 1.3 miles on Harrington Rd.,
2900' on Cemetery Rd. in North River,
500' on Durkin Rd that was approved for 2021
Pave The Lane in Wevertown,

Also, replace a culvert on Beach Rd. that will be a 5' x 30' Galvanized squash pipe, another 5' x 30' Galvanized squash pipe for Vacar Rd.

We will not need any roads to be reclaimed this year, which will save the town a substantial amount of money.

6. Set mileage compensation for town business for 2022 to match IRS rate of 58.5 cents per mile.

7. Schedule the 2023 Organizational Meeting Tuesday, Jan 3, 2023 at Tannery Pond Community Center and virtually at 7:00 pm.

8. Bonding and Authorizations

A. Adoption of town officers bond for 2022

B. Authorization for payments in advance of audits of claims for postage and public utility services.

C. Authorize supervisor to extend unexpended balances in their respective accounts for encumbering monies.

D. Authorize town officers to purchase necessary supplies to carry on official duties in amounts not to exceed the budget.

E. Authorize the Town Clerk to publish, in two issues, a summary of 2020 annual report of Supervisor.

F. Authorize Standard Work-day and Reporting for 2022

G. Authorize use of Supervisor's Annual Report in lieu of Accounting to the State Comptroller.

H. Authorize Supervisor to direct legal work on behalf of the town. To be reviewed and re- authorized annually.

I. Authorize Supervisor to place town monies in interest-bearing accounts when this can be done without interfering with operation of Town Government.

J. Authorize the Supervisor to execute the following contracts :

- Dues, Adirondack Association of Towns and Villages- \$550

- Dues, New York Association of Towns - \$1100

- Dues, NYS Assoc. of Town Superintendents of Highways - \$200

- Dues, Local Government Review Board - \$300

- Dues APHNYS for Town Historian - \$50.00

- Dues, New York State Assessor's Association 2022 membership -\$150 - Dues, Warren County Assessor's Association 2022 -\$25.00

- Legal Services Agreement with Miller, Mannix, Schachner and Hafner, LLC

- Business Automation Services

- \$2500.00 for Town Clerk software support/ maintenance

- \$1500.00 for Zoning Enforcement Officer software support/ maintenance. -

- \$59,402.65 New York Municipal Insurance Reciprocal (NYMIR) for 2022 property and liability policy.

10. Review and Adopt Town Procurement Policies

11. Accept annual review of court records and dockets.

12. Motion to adjourn organizational meeting