

**Town of Johnsburg
Town Board Meeting
March 19, 2024**

In Attendance: Kevin Bean – Supervisor Arnold Stevens – Councilman
 Paul Heid – Councilman Jim Williams – Councilman
 Anna Bowers – Councilwoman Jean Comstock – Town Clerk

1. Pledge of Allegiance led by Bruce Ashline
2. Call to Order Regular Meeting – 7:01PM
3. Approve the Minutes of the March 5, 2024 Meeting
RESOLUTION # 59-24
Ms. Bowers made a Motion to approve and accept the Meeting Minutes from March 5, 2024 and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.
4. Resolution to Approve Authorization to Proceed with the installation of culvert on Dippikill Road – Supervisor Bean noted that the Procurement Policy has been followed. Mr. Comstock stated that this portion washes out with every bad storm. Would like to put in a bigger culvert and move it so that it is more efficient.
RESOLUTION # 60-24
Mr. Heid made a Motion to approve the installation of the culvert on Dippikill Road and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.
5. Resolution to advertise and hire a CDL driver for the Highway Department due to a retirement. Mr. Comstock – we had a 37 year employee retire, I'd like to promote from within for this position and place an ad for a CDL driver.
RESOLUTION # 61-24
Mr. Stevens made a Motion to approve advertising and hiring of a CDL driver and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.
6. Board Discussion – Website proposals; Ms. Bowers - evio.gov \$5400; civic plus \$3,000+; both professional and great customer service; Matt Addie from Albany – by far the lowest price; .gov, more secure, accessible to only those with a .gov e-mail; welcoming and easy to use; no decision tonight, just don't want it to get lost; Matt Byrne – web payments, etc. will be additional costs; Supervisor Bean - \$19,000 in ARPA funds that can be used; Ms. Nettle – is Matt being compensated for his time? Matt – I volunteered my time; Beth Maher – great step the Town is taking; Mr. Williams – concern about simple website is in talking about it in January is that it's Town government info as well as parks, town events, visitor info, etc.; can we get it up and

running and build from that; Supervisor Bean – one would need to be a CofC, visitors bureau; one for our government and constituents; Mr. Konis – would there be an opportunity to provide those links with the ARPA money; Ms. Bowers – I do think we need the visitor website, but Matt Addie did a great job with Minerva, this could be done within a shorter time frame; Mr. Heid – make sure we have the ability to expand from that; Ms. Bowers – she heard me about the budget; Mr. Heid – add-ons are very well priced; moving forward; Ms. Bowers – can bring any questions back to her; Mr. Heid – does it handle Linux (operating system)? Ms. Bowers – I can get more information for the April 16, 2024 meeting; her customer service was good; having some one local has its benefits; Matt – that’s why Civic Plus costs so much, the add-ons; Ms. Nessle – need to have a database; Mr. Konis – we need a clean simple website; Ms. Bowers – if anything comes up, e-mail me.

7. Resolution to hire AFSCO – Supervisor Bean – Mr. Olesheski can’t be here tonight, but this was discussed; Mr. Williams - \$1,416 total cost to tax payers with money from Warren/Washington County Youth Bureau will be \$8,400+; work being done by an Eagle Scout; if the Board doesn’t approve this it sends a bad message; we need to support them; it’s a no-brainer; it was budgeted previously; Mr. Ashline – is this at the Ski Bowl; Mr. Heid – only concern I have is there are only two quotes; aggressively go out for additional quotes; Supervisor Smith – it’s under \$10,000 I think that’s the reason.

RESOLUTION #62-24

Ms. Bowers made a Motion to approve hiring of AFSCO Fence and moved its passage with a Second Motion from Mr. Williams. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.

8. Resolution to move Matt Olden from MEO to MEO-L – Mr. Comstock – Matt Olden – transferred to us from Parks as a driver; could not be paid as a driver until he received his CDL; he recently passed his CDL A; Mr. Stevens – difference between MEO and MEO light? Mr. Comstock – one is a laborer and one can drive a truck.

RESOLUTION # 63-24

Mr. Heid made a Motion to approve the move from MEO to MEO-L for Matt Olden and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.

9. Resolution to Establish Capital Fund HF for Connector Trail Grant – Mr. Williams – there are 3 resolutions all associated with the Connector trail; it went out to bid; under amount of grant; one interest bearing account to another; my only question is the grant was more than that and this is what is left; Kelly Nessle - \$45,000+ was awarded, the match has to be subtracted from that; Mr. Williams – the Town contributed 20% to that.

RESOLUTION # 64-24

Mr. Stevens made a Motion to approve establishing a Capital Fund HF for the Connector Trail Grant and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.

10. Resolution to Loan Money to the Capital Fund HF for Connector Trail Grant – Mr. Williams - \$6,400 was set aside previously, encumbered in the budget; already set aside for the Connector

Trail; \$37,863 move into the Capital Fund, as well as transferring the \$6,400 into that fund; Mr. Konis – funding for this came from tax payer dollars; could we fund with occ tax money; will be used by tourists potentially more than locals; Ms. Bowers – they are beholding to what the State Comptroller wants; you can take from the General Fund, taking from Occ Tax and move to General Fund – comptroller doesn't want money taken from different budget lines; not possible at this moment; I would feel more comfortable having the Bookkeeper answer this; Supervisor Bean – looking down the road maybe we could do this; may another trail down by the Black Hole; Ms. Bowers – it's a budget line movement thing; we can look as we expand these things; Mr. Bruce Dunkley – we're borrowing money from the general fund, it would earn interest in the general fund; where does that interest go; does the interest earned go back to the general fund; why not borrow from the Occ Tax Line; if the project hasn't started and we have the grant, what is the timing for the payout of the grant – Mr. Williams – grant administrator would be better to answer this question; Ms. Nettle – it will take about three weeks to complete the project and then the Bookkeeper would need to do her work; I would guess 3 months would be the turnaround time for the whole thing; Mr. Williams – we've already been reimbursed for the design work; Mr. Bruce Dunkley – when was the design work completed? Ms. Nettle – last August or September; we pay up front and are reimbursed after completion; Mr. Bruce Dunkley – I don't understand the need for the loan? Mr. Williams – the Bookkeeper needed it set up prior to start-up; moving money from checking into a savings with the same interest earned; Mr. Bruce Dunkley – appreciate the clarification.

RESOLUTION # 65 – 24

Ms. Bowers made a Motion to approve the loan to the Capital Fund for the Connector Trail Grant and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.

11. Resolution to Award contract to WPM – Wilderness Property Management; Steve Ovitt is the owner, knows our trails better than; Mr. Williams – it came in under; any fund match money will go back into the general fund.

RESOLUTION # 66 – 24

Mr. Stevens made a Motion to approve awarding the Connector Trail project to WPM as the sole bidder and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.

12. Resolution to do RFP's for Town Property – Supervisor Bean – I want to get the best rate possible; Mr. Heid – there was a lawsuit regarding commissions from real estate agents; Ms. Nettle – there has to be a Public Referendum and it has to be posted within 10 days in Town Hall; Mr. Hoskins – what would the property be used for? Supervisor Smith – once its sold it's the owners opportunity to do as they want; Bob Nettle – I think Arnold Stevens and I are the only people in the room that were here when Mr. Schile gave the Town the Property; it was given to benefit the citizens of the Town; there is going to be a major improvement of life in the Town; if you're making a motion to dump property off, 100% of the proceeds is totally used for some entity in the Town that would improve health, recreation, for citizens; previously money coming in could be used for new truck tires for the highway department or a new computer for administration; money should be used for Ski Bowl; Supervisor Bean – I read that the Schile property has that provision, the other two properties are not under this provision; Mr. Ashline –

putting it back on the tax rolls is benefitting the Town; Beth Maher – maybe putting it into childcare, etc.; Mr. Williams – some of the push for the sales is it was budgeted for revenue.

RESOLUTION # 67 – 24

Mr. Heid made a Motion to approve RFP's for the Sale of Town properties and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.

13. Committee Reports:

Paul Heid

- Solid Waste, put a call into the County; March 25, 2024 at 10:00AM meeting; Pete Hoskins – I have complete spreadsheets, broken it down, etc; we'll have a meeting over the next few weeks.
- Highway – eye opening experience I rode along with Fred and a 4 hour trip was well over 9 hours; I suggest all Board Members should do this; way different than I expected.
- Fire/EMS – nothing new at this point; Ms. Nettle – Joe isn't here tonight; but he wanted to stress the importance of having his staff get benefits, etc.; Town Clerk noted that his letter was in the Board Packet and in the on-line packet.

Anna Bowers

- Child Care/Marketing – meeting tomorrow.
- Occ Tax – met yesterday – there is info here tonight if you'd like; big thanks to the Committee for getting this all together; committee will be happy to meet with anyone; thank you Carole Bean for becoming a member; thank you to Dave Putman for leading such a great group.

Jim Williams

- Met with the promoter of the Longest Race Day – event is sold out; 90 racers set to come; low impact to the Town; either on the river or in the woods; had a Zoom call with Christine Power and the promoter of the race to showcase the Town of Johnsburg; he's fully on board with promoting the area; talked about host housing for the racers; he'll get a list of those that may need it; there could be an opportunity here for the Town.
- Personnel Committee – nothing to report at this time.
- Parks Committee – had initial meeting and we continue to work and balance the interface with ORDA; the Ski Bowl already looks different; there might be more disturbance than initially thought and we'll work through those kinks and continue to move ahead.
- Sewer Committee – first draft of rules and regulations adopted from DEC guidelines; the committee will review, make comments; a lot of work still needs to be done; permitting – engineers have addressed all but one issue; USDA – our loan organization; hopefully we've addressed all the concerns and can hopefully get an RFP out the next month.
- Water Committee – another meeting in the near future for the application and regulations; Committee Meeting for the Ski Bowl Mitigation and see where we are and what changes need to be made.

14. Historian Report – in packet

15. Library Report – in packet

16. Warrants –Supervisor Bean - any discussion? Mr. Williams – 165/166 – Mitchell Stone Products/Peckhams – fraudulent checks; Supervisor Bean – a couple of weeks back Fred asked about a voucher that hadn’t been paid – Bookkeeper checked on it – it was cashed by someone in FL, we had 3-4 fraudulent checks; people actually took the checks, copied them, cashed them, Navy FCU looking at their cameras; we’ve gone the route to lock down our checking accounts, more security; Mr. Ashline – was the money refunded as it was insured? Supervisor Bean – it will be, yes; Mr. Konis – what are we doing to make things more secure? Supervisor Bean – when I came on board I was made aware of the fact that the system in Town Hall was hacked; someone was able to get into our e-mail system; we had submitted bills \$365,000+, that e-mail was hijacked, stating we changed our financial institutions, the receiver knew enough to contact the Town; that’s why we need to go to .gov e-mail addresses; both of the incidents are happening within towns close to us; Mr. Ashline – can you get insurance? Supervisor Bean – we’re working on cyber insurance as we speak; Mr. Konis – all at Town Hall have done a great job.

RESOLUTION # 68 – 24

Mr. Heid made a Motion to approve and accept the Warrants and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Stevens, Heid, Williams); Nays – 0.

GENERAL FUND:	\$ 24,501.40
HIGHWAY FUND:	\$ 30,563.65
LIBRARY FUND:	\$ 1,732.28
WATER DISTRICT:	\$ 8,353.60
TRUST & AGENCY:	\$ <u>1,376.88</u>
TOTAL	\$ 66,527.81

17. Privilege of the Floor

- Ms. Bean – the most recent storm – not sure if everyone has the same feature or not, SOS comes up and you can make an emergency call when out of internet and/or phone; not sure who was aware of this; I know that it was discussed at a previous town board meeting as service is not great here; Who is in charge of the health care needs for the people in the community that may be on life support systems; Mr. Konis – can they register with National Grid; Mr. Ashline – you can register with them, what they’ll do I’m not sure; PH – there should be a list available for us to get to these people; Mr. Connelly – we don’t have an emergency plan, I was working on it with Justin and we need to follow through; we called Hudson Headwaters during the last storm to work on this; Supervisor Bean – we need to work on this; Ms. Bowers – need to revisit that emergency plan; Mr. Heid – reach out to fire departments to help with generators; Mr. Konis – have we met with SEMA yet? Supervisor Bean – not yet; Joe Connelly – when you’re ready we can start working on that plan.
- Mr. Connelly – read letter that’s in the packet; want to thank the Board and the citizens of Johnsbury; don’t hesitate to reach out to me with any questions; go to the website to get my information.
- Bob Nettle – I was fortunate enough to get home from a very nice ski trip a few days ago; I took a trip through Ski Bowl Park and the ORDA project has finally begun; all need to get over there and take a look; has the Town hired a project overseer to make sure the Town’s interest is 100% followed? Mr. Williams – ORDA has a project manager; Mr. Nettle – I don’t care about that, I have the floor and you’re not answering my question; this Town has to be

represented over there; Mr. Williams – I was over there today; it doesn't matter what I say, you're not going to listen to me. Supervisor Bean - there was a meeting there and Mr. Williams and my wife were there; Mr. Williams – making sure that all permits are being done, making sure ORDA is doing what needs to be done, I need to be aware and have the Town of Johnsbury's best interest in play; all vendors have appropriate insurance and listing the Town as an additional insured.

18. Supervisor Bean – I would like to call a Motion to Adjourn this meeting at 8:31PM.

RESOLUTION # 69 – 24

Mr. Heid made a Motion to Adjourn the Meeting and moved its passage with a Second Motion from Ms. Bowers.

Prepared by:

Jean M. Comstock

Jean M. Comstock
Town Clerk

**THE NEXT TOWN BOARD MEETING WILL BE HELD – APRIL 2, 2024 AT
7:00PM AT TANNERY POND AND VIRTUALLY**

LAW OFFICE OF SHAWN T. MAY

A Professional Corporation

SHAWN T. MAY

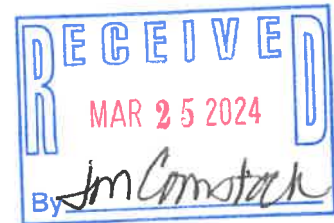
JAMES D. LINNAN
Of Counsel

63 Putnam Street, Suite 202
Saratoga Springs, New York 12866
(518) 449-5431
stmLaw@outlook.com

CATSKILL OFFICE
(518) 306-1971

March 22, 2024

Town of Johnsburg Clerk
219 Main Street
North Creek, New York 12853
Albany, New York 12231



Re: Red Wagon BBQ, LLC
2738 NY 28, Wevertown

Dear Sir or Madam:

Enclosed please find an Amended Standardized Notice Form for the above referenced restaurant. I previously sent this in September of 2023 but I neglected to indicate that the premises is a restaurant (item 13) so the Liquor Authority is requiring us to resend. If you could please waive the 30-day waiting period by letter we would really appreciate it. Otherwise we may have to stop service for a period of time. If possible please email the waiver to stmLaw@outlook.com.

Please contact me with any questions or concerns.

Very truly yours,

SHAWN T. MAY

Enclosure

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 1a. Delivered by:

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

New Application Removal Class Change

For premises in the City of New York:

New Application New Application and Temporary Retail Permit Renewal Alteration Removal
 Class Change Method of Operation Corporate Change

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date

For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board:

Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): Expiration Date (if applicable):

5. Applicant or Licensee Name:

6. Trade Name (if any):

7. Street Address of Establishment:

8. City, Town or Village: , NY Zip Code:

9. Business Telephone Number of applicant/ Licensee:

10. Business E-mail of Applicant/Licensee:

11. Type(s) of alcohol sold or to be sold: Beer & cider Wine, Beer & Cider Liquor, Wine, Beer & Cider

12. Extent of Food Service: Full Food menu; full kitchen run by a chef/cook Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment:

Seasonal Establishment Juke Box Disc Jockey Recorded Music Karaoke

14. Method of Operation: (check all that apply) Live Music (give details i.e., rock bands, acoustic, jazz, etc.):

Patron Dancing Employee Dancing Exotic Dancing Topless Entertainment

Video/Arcade Games Third Party Promoters Security Personnel

Other (specify):

15. Licensed Outdoor Area: None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure
 (check all that apply) Sidewalk Cafe Other (specify): _____

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on:

17. List the room number(s) the establishment is located in within the building, if appropriate:

18. Is the premises located within 500 feet of three or more on-premises liquor establishments? Yes No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation? Yes No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Name	Serial Number

21. Does the applicant or licensee own the building in which the establishment is located? Yes (if YES, SKIP 23-26) No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name:

23. Building Owner's Street Address:

24. City, Town or Village: State: Zip Code:

25. Business Telephone Number of Building Owner:

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name:

27. Representative/Attorney's Street Address:

28. City, Town or Village: State: Zip Code:

29. Business Telephone Number of Representative/Attorney:

30. Business E-mail Address of Representative/Attorney:

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: Title:

Principal Signature:

LOAN RESOLUTION
(Public Bodies)

A RESOLUTION OF THE Town Board
OF THE Town of Johnsburg
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A
PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS
Sanitary Sewer
FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Town of Johnsburg
(Public Body)
(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of
Three Million Seven Hundred Eighty-Eight Thousand & 00 100

pursuant to the provisions of NYS Local Finance Law; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture,
(herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921
et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event
that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Adirondack Planning Forum-Attendee Registration

Wednesday April 24 & Thursday April 25, 2024

Who: Local Government Officials, State Agencies, Interested Citizens, Consultants, etc.

What: A conference to discuss and learn about current Adirondack issues, ideas, and funding potential and for Planning and Zoning Board members to acquire annual continuing education credit hours.

Where: Hotel Saranac, 100 Main St. Saranac Lake, NY

If you require lodging, please contact reservations at the Hotel Saranac at (518) 891-6900. A special room rate of **\$107** (+ tax if applicable) will be offered for Wednesday, April 24th. Rates and availability are only guaranteed through April 9th, so please make your reservations early. Please identify yourself to the hotel as a participant in the Adirondack Planning Forum for the special room rate. Visit: [Room Reservations-Hotel Saranac](#) for more information.

When: The conference will commence with a social on Wednesday evening, April 24, and sessions will run throughout the day on Thursday, April 25.

How: Complete the registration form below and submit with a **check** or **voucher payable to: Hotel Saranac** along with a **tax-exempt form** (if applicable). Please use a separate form for each attendee and be sure to note the names of all persons covered by each check or voucher so we may properly account for everyone.

PLEASE NOTE: Registration will be processed by APA staff, so please mail all registration materials to: Adirondack Park Agency, Attn: Adirondack Planning Forum, PO Box 99, Ray Brook, NY 12977
Alternatively, you may fax vouchers, registration forms & tax-exempt forms (if applicable) to: **(518) 891-3938**.

If you have any questions please contact the APA at (518) 891-4050 and reference "Adirondack Planning Forum", or email LocalGovernment@apa.ny.gov.

Check for updates on the APA website at: www.apa.ny.gov

Cost : Before April 10th: **\$105.99** (or \$99.38 with a valid tax-exempt form and a check/voucher from the tax-exempt organization). After April 10th: **\$140.99** cash/check (or \$134.38 with a valid tax-exempt form and a check from the tax-exempt organization). Payments by personal check *must* include tax. **Refunds cannot be issued after the April 10th deadline.** The per-person conference registration fee includes the Wednesday evening Social plus all refreshment breaks and lunch on Thursday.

REGISTRATION FORM

Please fill out completely, as you would like it to appear on your name badge:

First Name (or Nickname)

Full Name (First & Last)

Title

Town/Village/Organization

Provide a phone number or email address where you can be reached in case there are questions about your registration.

Phone/Email

Payment Information

APA Staff will be processing registrations, however, **all checks/ vouchers must be made payable to: Hotel Saranac**

Before April 10

\$105.99 not tax-exempt and/or paying by a personal check.

\$99.38 tax-exempt and paying by a tax exempt organization check/ voucher with tax-exempt form.

After April 10

All attendees **MUST** pre-register before the day of the conference.

\$140.99 not tax-exempt and/or paying by a personal check.

\$134.38 tax-exempt and paying with a check from a tax exempt organization + tax-exempt form.

To ensure adequate seating, please check the sessions that you are interested in attending:

Wednesday, April 24

5:00 PM Social

Thursday, April 25

<u>Tracks</u>	A	B
1) Session 1	<input type="checkbox"/>	<input type="checkbox"/>
2) Session 2	<input type="checkbox"/>	<input type="checkbox"/>
3) Session 3	<input type="checkbox"/>	<input type="checkbox"/>
4) Session 4	<input type="checkbox"/>	<input type="checkbox"/>

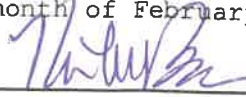
Refer to Agenda for session descriptions.

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF JOHNSBURG:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of February, 2024:

DATED: March 26, 2024



SUPERVISOR

	Balance 01/31/2024	Increases	Decreases	Balance 02/29/2024
A GENERAL FUND				
CASH - CHECKING	145,682.45	723,677.01	262,152.65	607,206.81
CASH - MONEY MARKET	100,007.57	5.09	0.00	100,012.66
NYCLASS	301,681.82	101,271.04	0.00	402,952.86
PETTY CASH	100.00	0.00	0.00	100.00
DOG PARK - MONEY MARKET	4,769.37	19.85	0.00	4,789.22
PLANNING	12,826.74	53.41	0.00	12,880.15
WWT - O&M	25,000.00	0.00	0.00	25,000.00
SKI BOWL PARK RESERVE	7,159.73	29.85	0.00	7,189.58
TOTAL	597,227.68	825,056.25	262,152.65	1,160,131.28
DA HIGHWAY FUND				
CASH - CHECKING	41,188.70	959,208.88	806,842.68	193,554.90
NYCLASS	675,189.51	702,912.76	0.00	1,378,102.27
PETTY CASH	100.00	0.00	0.00	100.00
BRIDGE RESERVE - NY CLASS	92,714.88	386.23	0.00	93,101.11
EQUIPMENT RESERVE - NY CLASS	328,543.90	1,368.67	0.00	329,912.57
TOTAL	1,137,736.99	1,663,876.54	806,842.68	1,994,770.85
HB WATER IMPROVEMENT PROJECT				
CASH - CHECKING	9,908.20	350,026.07	333,175.57	26,758.70
NYCLASS	70,130.76	584.32	292.16	70,422.92
TOTAL	80,038.96	350,610.39	333,467.73	97,181.62
HC SEWER DISTRICT PROJECT				
CASH - CHECKING	15,195.10	132,541.90	9,541.10	138,195.90
NYCLASS	80,297.14	334.52	0.00	80,631.66
TOTAL	95,492.24	132,876.42	9,541.10	218,827.56
HD SKI BOWL MITIGATION PROJECT				
CASH - CHECKING	0.00	110.00	110.00	0.00
MMK	0.00	45,341.19	0.00	45,341.19
NYCLASS	177,362.78	738.86	110.00	177,991.64
TOTAL	177,362.78	46,190.05	220.00	223,332.83
HE COMPREHENSIVE PLAN				
CASH - CHECKING	0.00	7,237.82	7,237.82	0.00
MMK	3,480.30	0.00	0.00	3,480.30
NYCLASS	84,765.98	352.10	7,237.82	77,880.26

MONTHLY REPORT OF SUPERVISOR

	Balance 01/31/2024	Increases	Decreases	Balance 02/29/2024
TOTAL	88,246.28	7,589.92	14,475.64	81,360.56
L LIBRARY FUND				
CASH - CHECKING	78,456.36	101.80	67,246.03	11,312.13
NYCLASS	62,981.01	60,270.93	0.00	123,251.94
TOTAL	141,437.37	60,372.73	67,246.03	134,564.07
SF FIRE PROTECTION DISTRICT				
CASH - CHECKING	287,815.00	0.00	287,815.00	0.00
NYCLASS	28,166.89	4,117.90	0.00	32,284.79
TOTAL	315,981.89	4,117.90	287,815.00	32,284.79
SM EMS				
CASH - CHECKING	476,318.37	45,653.84	589,602.21	-67,630.00
NYCLASS	51,574.48	323,467.49	0.00	375,041.97
TOTAL	527,892.85	369,121.33	589,602.21	307,411.97
SW WATER DISTRICT				
CASH - CHECKING	43,446.18	0.00	17,487.91	25,958.27
NYCLASS	100,444.49	418.43	0.00	100,862.92
WATER SAVINGS ACCOUNT	0.00	352,953.28	350,046.07	2,907.21
TOTAL	143,890.67	353,371.71	367,533.98	129,728.40
TA TRUST AND AGENCY				
CASH - CHECKING	232,862.58	110,901.65	286,868.93	56,895.30
HRA ACCOUNT	12,678.29	0.00	3,654.34	9,023.95
TOTAL	245,540.87	110,901.65	290,523.27	65,919.25
TOTAL ALL FUNDS	3,550,848.58	3,924,084.89	3,029,420.29	4,445,513.18

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

Page 1 of 6

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 04/02/2024

NUMBER 006

TOTAL CLAIMS: \$50,243.89

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
233	Letitia Williams 3/12/24-3/26/24/280.7 mile @ \$.655	A1355.4	151.10	
221	Miller, Mannix, Schachner & February legal services/Assessment Matters	A1420.4	383.00	
221	Miller, Mannix, Schachner & February legal services/Bond counsel	A1420.4	910.00	
221	Miller, Mannix, Schachner & February legal services/Town General	A1420.4	4,056.00	
221	Miller, Mannix, Schachner & February legal services/Planning board general	A1420.4	286.00	
224	W. B. Mason Co. Inc. 245170171/Copy paper	A1430.4	152.00	
237	Quill 37675128/White out	A1430.4	26.39	
239	Association of Towns 5/14-5/15/Town Finance School Bookkeeper Registration	A1430.4	200.00	
218	National Grid 4/6/24/41088-24106 Monument Park	A1620.4	33.41	11658 03/20/2024
224	W. B. Mason Co. Inc. 245168412/Garbage bags	A1620.4	130.56	
234	Main Care Energy 31415969/Town Hall	A1620.4	528.38	
234	Main Care Energy 31415914/Scout Hall	A1620.4	208.23	
234	Main Care Energy 31415948/Scout Hall	A1620.4	3.85	
235	Foresight Electronic Monitor 32445/Quarterly Alarm Town Hall	A1620.4	60.00	
243	Superior Plus Propane 19157463/Propane for Highway	A1620.4	642.20	
244	NY Fire and Security 80676/Fire extinguisher inspection Meal site	A1620.4	31.85	
244	NY Fire and Security 80676/Fire extinguisher inspection sodom	A1620.4	43.75	

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

Page 2 of 6

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 04/02/2024

NUMBER 006

TOTAL CLAIMS: \$50,243.89

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
244	NY Fire and Security 80705/Fire extinguisher inspection Town Hall	A1620.4	37.80	
244	NY Fire and Security 80706/Fire extinguisher inspection TPCC	A1620.41	73.50	
234	Main Care Energy 31415784/Wevertown Hall	A1620.43	501.52	
241	The Hartford Steam Boiler 1282623/Boiler Certificate Fee HYW 2023 Court	A1620.43	105.00	
244	NY Fire and Security 80704/Fire extinguisher inspection Wevertown	A1620.43	59.20	
219	Philadelphia Insurance Co. 2006501817/Youth Committee Accident Insurance	A1910.4	2,135.00	11660 03/20/2024
240	NY State Comptroller's Office February 2024/State Share of Justice Fines & Fes	A690	678.00	
223	Joann Morehouse 730416050-01/Reimbursement for eggs for easter egg hunt	A7110.4	198.92	
225	Cedarwood Engineering Services 14-038_2023/Annual landfill report	A7110.4	1,750.00	
222	Sun Community News 353195/Planning legal ad Harrison	A8020.4	26.94	
236	New York Planning Federation 4/9/24/One class at annual conference	A8020.4	50.00	
220	CDPHP 240730011358/4/1/24-4/30/24	A9060.8	9,704.92	11661 03/26/2024
220	CDPHP 240730026813/4/1/24-4/30/24 - Retiree	A9060.8	2,371.60	11661 03/26/2024
245	Joann Morehouse 3/27/24/Joann Morehouse allotment - glasses	A9089.8	134.99	

ABSTRACT OF AUDITED VOUCHERS

HIGHWAY FUND

TOWN OF JOHNSBURG

Page 3 of 6

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 04/02/2024

NUMBER 006

TOTAL CLAIMS: \$50,243.89

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
231	Mitchell Stone Products 68508/Item 4 - Dec 18, 2023 storm repair	DA5110.4	1,616.77	
231	Mitchell Stone Products 69512/Item 4 - Dec 18, 2023 storm repair	DA5110.4	141.43	
226	Staples Contract & Commercial 3561943149/Toner for Brother printer	DA5130.4	51.88	
227	Chemung Supply Corporation 029232/stringer bits 50 @ \$18.44 & freight	DA5130.4	967.33	
228	Warren Ford 34699/Front drive shaft 2012 Ford F-350	DA5130.4	326.66	
229	Woodward Equipment Co 2/27/24/57125 Fisher Gland Nut	DA5130.4	191.94	
229	Woodward Equipment Co 3/12/24/27177K Step Pin Kit	DA5130.4	31.56	
230	HAUN Welding Supply, Inc. 50217/Cyl rent from 1/1/24-1/31/24	DA5130.4	229.88	
230	HAUN Welding Supply, Inc. 70817/2/1/24-2/29/24	DA5130.4	24.00	
232	Fastenal Company NYSOU192175/32" Black Cable Ties	DA5130.4	51.00	
242	Dejana Truck & Utility Equip APN12413/Wire Cam Kit	DA5130.4	32.13	
220	CDPHP 240730026813/4/1/24-4/30/24- Retiree	DA9060.8	3,014.50	11661 03/26/2024
220	CDPHP 240730011358/4/1/24-4/30/24	DA9060.8	15,885.94	11661 03/26/2024

ABSTRACT OF AUDITED VOUCHERS

LIBRARY FUND

TOWN OF JOHNSBURG

Page 4 of 6

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 04/02/2024

NUMBER 006

TOTAL CLAIMS: \$50,243.89

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
220	CDPHP 240730026813/4/1/24-4/30/24- Retiree	L9060.8	338.80	11661 03/26/2024

ABSTRACT OF AUDITED VOUCHERS

WATER DISTRICT

TOWN OF JOHNSBURG

Page 5 of 6

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 04/02/2024

NUMBER 006

TOTAL CLAIMS: \$50,243.89

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
238	Endyne, Inc. 482136/Water testing	SW8320.4	25.00	
238	Endyne, Inc. 482135/Water testing	SW8320.4	25.00	
220	CDPHP 240730026813/4/1/24-4/30/24- Retirec	SW9060.8	338.80	11661 03/26/2024

ABSTRACT OF AUDITED VOUCHERS

TRUST AND AGENCY

TOWN OF JOHNSBURG

Page 6 of 6

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 04/02/2024

NUMBER 006

TOTAL CLAIMS: \$50,243.89

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
27	Warren County Sheriff PR #7 2024/Court Case 334/07 Case 14000054	TA23	206.24	10099 03/25/2024
30	Aflac New York 384100/March Billing Period	TA29	526.92	10104 03/28/2024
28	NYS Child Support Processing PR#7 BU/BU80063A2	TA49	244.00	10100 03/25/2024
29	NYS Child Support Processing PR#7 BZ/BZ19950A1	TA49	300.00	10101 03/25/2024