

**Minutes of the Town of Johnsbury
Bid Opening Scrap Metal
Regular Meeting
Tannery Pond Community Center,
228 Main Street, North Creek, NY
January 19, 2016**

Minutes of the Scrap Metal Bid and Regular Meeting of the Town Board of the Town of Johnsbury held on Tuesday January 19, 2016 at 7:00 PM at the Tannery Pond Community Center, 228 Main Street, North Creek NY.

Supervisor Vanselow called the meeting to order at 7 p.m. and the pledge to the flag was led by Supervisor Vanselow.

PRESENT: Ronald Vanselow-- Supervisor
Arnold Stevens -- Councilman
Eugene Arsenault-- Councilman
Peter Olesheski, Jr-- Councilman Entered at 7:08 pm
Katharine Nightingale-Councilwoman
Jo A Smith -- Town Clerk

SCRAP METAL BID FOR 2016

Town Clerk Jo A Smith read the following Legal Notice Town of Johnsbury, **Scrap Metal Bid**, Sealed proposals for the removal of all shreddable metal from the Town of Johnsbury landfill between January 1, 2016 and December 31, 2016 will be received at the office of Jo A Smith, Town Clerk, Town of Johnsbury, 219 Main Street, North Creek, N.Y. 12853 up to 12:00pm on Tuesday January 19, 2016.

These bids will be publicly opened, read and considered at a regular meeting of the Town Board, to be held at the Tannery Pond Community Center, North Creek, NY at 7:00 pm on January 19, 2016. SEALED BIDS WILL BE NOTED AS “Scrap Metal Bid”.

All bids shall be submitted on a bid form available at the Office of Jo A Smith, Town Clerk, 219 Main Street, North Creek, NY 12853.

The Town Board of the Town of Johnsbury reserves the right to reject any or all bids. Dated: December 28, 2015 Jo A Smith, Town Clerk Town of Johnsbury

Ms. Smith received only one Bid package from Mr. David Olden, \$20.00 per net ton.

The Board decided to take no action at this time.

APPROVAL OF MINUTES FOR JANUARY 5, 2016

RESOLUTION #20-16

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to accept the minutes of the January 5, 2016 Organizational and Regular Town Board Meeting as written.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

CORRESPONDENCE:

Letter/E-mail from Thomas Volcheck Dated January 14, 2016

I have recently learned of the opening for a voluntary position with the Planning Board. I would like to be considered for the position with the hopes of contributing to my community in a more direct manor. It has always been a desire to participate in the Towns' growth, and having moved back permanently, I have the time to dedicate to that pursuit.

Letter from Kelly Nettle Dated January 8, 2016

I am asking for \$5,750 from the Town's capital funds to obtain the planning services of LA Associates for Grunblatt beach landscaping, a focus of the Vision 2020. I have enclosed a copy of the quote given me by Mark Taber from LA Associates for the engineering plans. The ideas are to build a new bath house, reduce the size of the sandy areas in order to create level play spaces and shaded sitting spaces, provide washed sand for the beach area, and develop a fishing board walk to reduce erosion. New input is also welcome.

In order to obtain the large amount of money that is needed to bring about these changes, we need to have stamped plans that design the improvements. Whether one applies to NYS sources or to private foundations, the chances of acquiring funding are incredibly enhanced if one can demonstrate there is a well-designed plan with a budget for the work and that the work is possible to be completed in a certain time frame. Obtaining professional planning makes sure the job is well thought out by people trained in this type of work and it gives us a good idea of the costs of doing the work. A small investment in planning will leverage funding from other sources.

With the re-opening of the beach to the public this past summer, we saw a good number of residents coming to the beach to swim. We see the number of visitors increasing as summer activities offered by ORDA develop which will bring in larger numbers of people to the park. An attractive beach with good facilities will be a complementary draw for a good number of these folks to come take a swim and picnic at the beach and enhance the swimming for both tourists and residents.

Thank you for making this down payment on our community beach.

RESOLUTION #21-16

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Olesheski to approve and accept Thomas Volcheck for the Johnsbury Planning Board.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

RESOLUTION #22-16

Mr. Olesheski presented the following resolution and moved its passage with a second from Ms. Nightingale to approve and accept \$5,750 from the Town Parks fund to obtain the planning services of LA Associates for Grunblatt beach landscaping.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

COMMITTEE REPORTS:

No committee report

OLDBUSINESS:

Reserve Accounts

The Highway Reserve Accounts were discussed with the Highway Superintendent Mr. Daniel Hitchcock. Mr. Hitchcock stated to take \$20,000 for the Bridge fund account and \$20,000 for the Equipment fund account out of the Highway's Fund Balance.

RESOLUTION #23-16

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Olesheski to accept and approve funding of \$20,000 for the Bridge fund account and \$20,000 for the Equipment fund account out of the Highway's Fund balance.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Lost Mine Road

Mr. Holt requested that the Board amend Resolution #18-16 to include Lost Mine Road starts at State Route 28 and dead-ends at a turn-around. It runs southwest for about .2 miles on private land (parcel 83.-2-55.1).

RESOLUTION #18-16 Amended

Mr. Stevens presented the following amendment to Resolution #18-16 and moved its passage with a second from Ms. Nightingale to include that Lost Mine Road starts at State Route 28 and dead-ends at a turn-around. It runs southwest for about .2 miles on private land (parcel 83.-2-55.1).

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

NEW BUSINESS:

Job Title – Building Maintenance Helper / Assistant

Supervisor Vanselow noted that nobody is in that position now and would like to do away with that job title.

RESOLUTION #24-16

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Olesheski to approve and accept the termination of the job title Building Maintenance Helper / Assistant.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Hiring for JYP

Supervisor Vanselow noted that in the boards packet was the JYP Hiring Protocols; the JYC employees recommended pay for 2016; a recommendation that Ann Dingman be hired for both 2016 winter lessons program and summer YP; Susanne Hayden as Swim Director; an extension of Kate Hartley's contract to June 30, 2016.

RESOLUTION #25-16

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to approve and accept the **JYC Hiring Protocols and Timelines which were Accepted by JYC November 9, 2015; Personnel and Budget**

1 - JYC, with program directors' input, determines the next year's calendar and annual costs by September meeting

- a. Payroll costs
- b. Projected program and costs
- c. Town blocks out dates for JYC property use during the calendar year

2. - Town Clerk advertises for Director Positions by October

- a. School Year Activities Coordinator (contractor)
- b. Summer YP Director
- c. Swim Instruction program director
- d. Winter Ski Program director

3 - Interviews for Director Positions held November-December with recommendations made to Town Board prior to first January meeting (organizational meeting)

- a. New applicants interviewed by JYC
- b. Letter of intent by former employee may be submitted to JYC
- c. Recommendation of extending position for two years may be made to Town Board.
- d. Directors notified by Town of employment and salary

4 - Directors responsible for hiring others to carry out the program

- a. Advertises, interviews, recommends to the Town Board
- b. YP adult staff hired by March
- a. YP (Assistant Director, bus driver, Arts *in* Crafts, 2 adult counselors)
- b. Swim Program (Lifeguards)

Notification letter sent by Town to each hire with program dates, and pay rate

5 - Directors put out applications in JCS for counselors in March-April

- a. Letters of intent accepted
- b. New counselors interviewed by director
- c. Recommendations to Town Board before May meeting when decision expected
- d. Students notified by letter from Town with program dates and pay

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

RESOLUTION #26-16

Mr. Olesheski presented the following resolution and moved its passage with a second from Ms. Nightingale to approve and accept Ann Dingman for both 2016 winter lessons program and summer YP and Susanne Hayden as Swim Director for 2016.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

RESOLUTION #27-16

Mr. Olesheski presented the following resolution and moved its passage with a second from Ms. Nightingale to approve and accept the extension of Kate Hartley's contract to June 30, 2016.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

RESOLUTION #28-16

Mr. Stevens presented the following resolution and moved its passage with a second from Ms. Nightingale to approve and accept the JPC Employee's recommended pay for 2016 as follows; HS Counselor \$9.00 an hour (minimum wage); Adult Counselors \$.25 an hour raise each year (capped at \$15.00 an hour); Bus Driver as recommended by YP Director; Directors YP Director \$5,436.60 (recommended \$5,330.00 with a 2% raise = \$5,436.60); Assistant YP Director \$3,750.00; Winter Lessons Director \$800.00; Swim Instruction Director \$20.00 an hour (approx. \$1440/season); School Year Activities Coordinator \$2,500.00 with a contract for 10 months.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Dunkley Falls Discussion

Supervisor Vanselow stated that he was contacted by the Open Space Institute and they would like to discuss giving the Town the Dunkley Falls recreation

area. Ms. Nightingale stated that she also was contacted about Sullivan’s Island. Mr. Olesheski and Mr. Arsenault who are on the Building, Parks & Recreation committee will get in touch and set up a meeting with Open Space.

Supervisors Report for December 2015

Supervisor Vanselow noted that the Supervisors Monthly report for December 2015 was in the Boards packets.

RESOLUTION #29-16

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to accept and approve the Supervisors Monthly Report for December 2015.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

ZONING ENFORCEMENT OFFICER MONTHLY REPORT

Supervisor Vanselow noted that the Zoning Enforcement Officer, Ms. Danae Tucker's November and December 2015 report was in the Board’s Packet.

BUDGET AMENDMENTS January 19, 2016 for DECEMBER 2015 to close out accounts

RESOLUTION #30-16

Mr. Arsenault presented the following resolution, and moved its passage with a second from Mr. Olesheski, to accept and approve the following

Budget Amendments Dec, 2015 January 19, 2016

1	Town Board PS	A10101	\$1.00
	Justice PS	A11101	\$358.00
	Assessor PS	A13551	\$31.00
	Supt of Highway PS	A50101	\$0.50
	Street Lighting CE	A51824	\$400.00
	Parks PS	A71101	\$3,000.00
	Historian PS	A75101	\$0.50

Town Share Social Security	A90308	\$545.00
Unemployment Insurance	A90508	\$1,610.00
Unassigned Appropriated Fund Balance	A915	\$5,946.00

Appropriate Fund Balance to cover excess appropriations

2	Bridges CE	DA51204	\$5,000.00	
	Unassigned Appropriated Fund Balance	DA915		\$5,000.00

Appropriate Fund Balance to cover cost of installing temporary bridge

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Cedar Wood

Supervisor Vanselow stated that Cedar Wood would be on the next agenda to discuss the drilling on Goodman Property and the North Creek Water District / Grants.

MOTION TOPAY WARRANTS

Supervisor Vanselow asked for a motion to pay the warrants.

RESOLUTION #31-16

Mr. Stevens presented the following resolution and moved its passage with a second from Ms. Nightingale to accept the following certified bills and to pay the following certified bills, which have been reviewed by the board members:

General Fund (Total \$77,325.09) - Claims #15-1172 to 15-1176; 15-1191 to 15-1194; 16-13 to 16-26; 16-28 to 16-31; 16-35 to 16-36

Highway Fund (Total \$118,059.09) - Claims #15-1177 to 15-1186; 16-26; 16-30; 16-32; 16-34

Fire Protection District Fund (Total \$4,006.48) – Claim #16-27

Water District Fund (Total \$4,765.04) – Claim # 15-1187 to 15-1190; 16-31;
16-37

Library Fund (Total \$1,945.70) - Claims #15-1195 to 15-1198; 16-26; 16-33

Total all warrants \$ 206,101.40

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Arsenault, Stevens, Olesheski, Nightingale, Vanselow) Nays- 0

PRIVILEGE OF THE FLOOR

Ms. Nettle asked about the meeting with Mr. Pratt and the Parking issues at the Ski Bowl.

Ms. Nightingale stated that they had met with Mr. Pratt and are working on a few items. Supervisor Vanselow stated that there are issues this winter season that he would like to talk with Mr. Pratt about. Mr. Olesheski stated that it would be good to invite Mr. Pratt to come to a Board Meeting to give us an update on all that is happening over at the Park.

Mr. Jim Jones asked to have the pump house plowed out over there. Mr. Hitchcock stated that they have been. Mr. Jones stated that he had to go over and plow it because something broke and they guy that was there to fix it had a car and couldn't get in.

Mr. Nettle inquired about Photovoltaic - you see it all over in Chestertown; Sewer – what is happening there and Tourism – the Town of Johnsbury doesn't have a brochure, even little towns have them down at the County in the hall where people can pick them up and Mr. Nettle thinks it would be a good idea for our Town to have one. Supervisor Vanselow stated that Ms. Nightingale was working on the Photovoltaic; Cedar Wood is working on the Sewer; the Chamber did the Tourism and it would be checked into to see if they have any plans for a promotional brochure for the Town.

On motion of Mr. Stevens and seconded by Ms. Nightingale the meeting was adjourned at 8:34 p.m.

The next regular Town Board meeting will be held at 7:00 p.m. on Tuesday February 2, 2016 at Wevertown Community Center, Wevertown, New York.

Prepared by Jo A Smith, Town Clerk