

**Minutes of the Town of Johnsburg
Bid Opening Senior Transportation
Bid Opening Scrap Metal
Regular Meeting
Tannery Pond Community Center,
228 Main Street, North Creek, NY
December 15, 2015**

Minutes of the Bid Opening for the Senior Transportation for 2016 and Bid Opening for the Scrap Metal 2016 and Regular Meeting of the Town Board of the Town of Johnsburg held on Tuesday December 15, 2015 at 7:00 PM at the Tannery Pond Community Center, 228 Main Street, North Creek NY.

Supervisor Vanselow called the meeting to order at 7 p.m. and the pledge to the flag was led by Supervisor Vanselow.

PRESENT: Ronald Vanselow-- Supervisor
Arnold Stevens -- Councilman
Eugene Arsenault-- Councilman
Peter Olesheski, Jr-- Councilman
Katharine Nightingale-Councilwoman
Jo A Smith -- Town Clerk

SENIOR CITIZEN TRANSPORTATION BID FOR 2016

Town Clerk Jo A Smith read the following Legal Notice for the Senior Citizen Transportation - The Town Board of the Town of Johnsburg, Warren County, NY will accept sealed bids to furnish transportation of Senior Citizens to Glens Falls and return, one day per week for the year of 2016. Detailed specifications may be secured from Jo A Smith, Town Clerk of the Town of Johnsburg, North Creek, NY at her office. All bids must be submitted on proper bid proposal forms, with a non-collusive certificate and Corporate Resolution, furnished with the specifications.

Sealed bids marked "Senior Citizen Transportation ", will be received at the office of the Town Clerk, North Creek, NY until 12:00pm, Tuesday, December 15, 2015 and will be opened at a regular meeting of the Town Board at the Tannery Pond Community Center, North Creek, NY at 7:00pm on the same date. The Town Board reserves the right to reject any or all bids. Dated:

November 16, 2015 Jo A Smith, Town Clerk Town of Johnsbury

Ms. Smith received only one Bid package from Warren-Hamilton Counties ACEO, Inc., in the amount of \$11,475.00.

SCRAP METAL BID

Ms. Jo A Smith stated that no bids were received.

RESOLUTION #136-15

Mr. Stevens presented the following resolution and moved its passage with a second from Ms. Nightingale to accept the bid from Warren-Hamilton Counties ACEO, Inc. in the amount of \$11,475.00 for 2016.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

RESOLUTION #137-15

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Olesheski to run a Legal Notice again for the Scrap Metal Bid for 2016 in the Post Star and Denton Pub's with an opening date of January 19, 2016.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays-0

APPROVAL OF MINUTES FOR November 17, 2015

RESOLUTION #138-15

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Olesheski to accept the minutes of the November 17, 2015 regular Town Board Meeting as written.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

CORRESPONDENCE:

Letter from Honorable Vincent D Schiavone-Dated November 20, 2015

Pursuant to the rules and directives of the Office of the New York State Court Administration, I, in my position as Town Justice, hereby appoint David Cavanaugh to the position of Court Clerk of the Town of Johnsborg effective immediately. His term of office shall run concurrently with that of the Town Justice and shall be at the discretion of said Town Justice.

Letter from James J Lomax - Dated November 24, 2015

This letter is to consider me for reappointment for the Board of Assessment Review for another 5 year term.

RESOLUTION #139-15

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Nightingale to approve and accept James J Lomax for the Board of Assessment Review for a 5 year term.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

COMMITTEE REPORTS:

Mr. Olesheski reported that the Occupancy Tax Committee has the following list of Organizations which have submitted applications for 2016 and the Committee will be meeting on Monday or Tuesday to discuss and Mr. Olesheski will report back to the Board with their recommendations on January 5, 2016.

1. Gore Mtn Chamber - Riverfront Park Trail Signage - request \$1,200 - not funded last year
2. Gore Mtn Chamber - Back Country Ski Presentation - request \$1,150 - not funded last year
3. Gore Mtn Chamber - Adventure travel Workshop - request \$3,200 - not funded last year
4. Gore Mtn Chamber - ADK Sports / Fitness Expo Booth - request \$445 -

- not funded last year
5. NC Business Alliance - *TOJ* Video - request \$3,000 - Money awarded in 2014, unused for 2 years
 6. NC Business Alliance - NC Shuttle - request \$9,000 - Mr. Olesheski requested that the Town give the Shuttle \$5,000 from Fund Balance like they did for 2015
 7. NC Business Alliance - Hike & Bike Trails - request \$8,400 - Mr. Olesheski requested that the Town give the Hike & Bike Trails \$5,000 from Fund Balance like they did for 2015
 8. NC Business Alliance - Music By River Concert Series - request \$1,000 - funded last year \$800
 9. Whitewater Derby - Derby - request \$2,000 - funded \$1,000 last year
 10. Johnsborg Fine Arts - NC Mosaic - request \$5,200 - funded \$3,000 last year
 11. TPCCA - Music Events at Tannery Pond - request \$6,000 - Funded \$5,000 (From new County allotment) last year
 12. TPCCA - LED Marquee - request \$8,952 - Awarded \$4,476 - went unused in 2015 - Mr. Olesheski stated that he thinks the Board should discuss this - Does the Board even want an LED Marquee on their building? The Placement? The Town would not own the Marquee nor manage it.
 13. Creative Healing Con. - Caregiver's Retreat - request \$1,000 - not funded last year
 14. Friends of TOJ Parks - Engineering Plan for Beach - request \$5,750 - not funded last year

Total Requests \$56,297.00

Available Funds for 2016: \$49,197.00

Town of JBG Projects (1/3) \$16,399.00

Occ Tax Committee (2/3) \$32,798.00

OLDBUSINESS:

Create Court Clerk Position

RESOLUTION #140-15

Mr. Stevens presented the following resolution and moved its passage with a second from Ms. Nightingale to accept and approve the creation of the Johnsburg Court Clerk Position, which is part-time and a pay rate of \$15.00 an hour.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

JEMS Contract For 2016

RESOLUTION #141-15

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Olesheski to accept and approve the 2016 JEMS Contract and to authorize Supervisor Vanselow to sign.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Ad for Organizational Meeting - Jan 5, 2016 @ Wevertown Community Center

RESOLUTION #142-15

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Stevens to Advertise in the Denton Publication Newspaper (The Sun) for the Town of Johnsburg Organizational Meeting on Jan 5, 2016 at the Wevertown Community Center, Wevertown , NY.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

NEW BUSINESS:

SUPERVISOR MONTHLY REPORT

Supervisor Vanselow noted that the Supervisors Monthly report for November 2015 was in the Boards packets.

RESOLUTION #143-15

Mr. Olesheski presented the following resolution and moved its passage with a second from Ms. Nightingale to accept and approve the Supervisors Monthly Report for November, 2015.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

ZONING ENFORCEMENT OFFICER MONTHLY REPORT

Supervisor Vanselow noted that the Zoning Enforcement Officer, Ms. Danae Tucker's November 2015 report was not available.

ANIMAL CONTROL OFFICER MONTHLY REPORT

Supervisor Vanselow noted that the Animal Control Officer, Mr. Mosher's report for November 2015 was in the Board's Packet.

BUDGET AMENDMENTS DECEMBER, 2015

RESOLUTION #144-15

Mr. Arsenault presented the following resolution, and moved its passage with a second from Mr. Stevens, to accept and approve the following Budget Amendments December, 2015

Budget Amendments Dec, 2015

1 Justice PS	A11101	\$1,000.00
Town Clerk CE	A14104	\$4,000.00

Personnel CE	A14304	\$1,500.00	
Buildings CE	A16201	\$4,000.00	
Unallocated Insurance	A19104	\$500.00	
Traffic Control CE	A31104	\$100.00	
Street Lighting CE	A51824	\$5,000.00	
Parks PS	A71101	\$10,000.00	
Parks EQ	A71102	\$6,000.00	
Parks CE	A71 104	\$2,000.00	
Contingency	A19904		\$22,000.00
Unassigned Fund Balance	A915		\$12,100.00
Allocate Contingency Funds and appropriate Fund Balance to cover excess appropriations			
2 Supervisor CE	A12204	\$1,300.00	
Unassigned Appropriated Fund Balance	A915		\$1,300.00
Appropriate Fund Balance for Goodman Rd Property Clean-up			
3 Bridges EQ	DA51202	\$50,000.00	
Bridges CE	DA51204		\$35,000.00
Unassigned Appropriated Fund Balance	DA915		\$15,000.00
Re-allocate Bridge CE funds and Appropriate Fund Balance to cover cost of unbudgeted bridge purchase			
4 Source Power Pump CE	SW83204	\$20,000.00	
Unassigned Appropriated Fund Balance	SW915		\$20,000.00

Appropriate Fund Balance
unbudgeted expenses to
cover unbudgeted
expenses

5 Medical Insurance	L90608	\$150.00	
Dental & Eye	L90618		\$150.00
Reallocate funds for unbudgeted December Health Ins Increase			

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Drug & Alcohol Testing Contract with Standard Medical Services for 2016

Supervisor Vanselow asked for a motion to be able to sign the contract with Standard Medical Services for 2016.

RESOLUTION #145-15

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to accept and approve the Contract with Standard Medical Services for 2016 and to have Supervisor Vanselow sign the contract.

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

MOTION TOPAY WARRANTS

Supervisor Vanselow asked for a motion to pay the warrants.

RESOLUTION #146-15

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Nightingale to accept the following certified bills which were paid on December 1, 2015 (Town Board Meeting for December 1, 2015 was canceled do to the weather):

December 1, 2015

General Fund (Total \$67,008.81) - Claims #15-1039; 15-1042 to 15-1054; 15-1060 to 15-1062

Highway Fund (Total \$136,203.30) - Claims # 15-1038; 15-1054 to 15-1056

Water District Fund (Total \$6,692.60) Claims # 15-1057 & 15-1058

Library Fund (Total \$6,003.00) Claim # 15-1054

Johnsbury Emergency Squad (Total \$27,000.00) Claims # 15-1059

Total all warrants \$ 242,907.71 - (Paid on December 2, 2015 Per Boards e- mails)

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

RESOLUTION #147-15

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Nightingale to accept the following certified bills and to pay the following certified bills, which have been reviewed by the board members:

General Fund (Total \$17,116.10) - Claims #15-1070 to 15-1092; 15-1109; 15-1122 to 15-1127

Highway Fund (Total \$10,493.76) - Claims #15-1077; 15-1090; 15-1092 to 15-1108

Library Fund (Total \$2,837.36) - Claims #15-1115 to 15-1121

Total all warrants \$42,484.57

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Stevens, Olesheski, Nightingale, Vanselow) Nays- 0

ROAD ISSUES

Supervisor Vanselow stated that he would like to create two Capital Reserve Funds. Supervisor Vanselow requested that the Board pass two resolutions, the first would be a Capital Reserve Fund for Bridges and the second for Equipment.

RESOLUTION #148-15

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Stevens to accept and approve

RESOLVED, that pursuant to section 6-c [6-g] of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the **BRIDGE** Reserve Fund" (hereinafter "Reserve Fund). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of **BRIDGE**. The type of **BRIDGE** to be financed from the Reserve Fund is the construction AND OR reconstruction of **BRIDGES**.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town of Johnsbury may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Johnsbury. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner, which maintains the separate identity of the cash and investments of the Reserve Fund.

Except as otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure

shall be made from this Reserve Fund without the approval of this governing board and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of section 6-c [6-g].

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

RESOLUTION #149-15

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Olesheski to accept and approve

RESOLVED, that pursuant to section 6-c [6-g] of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the EQUIPMENT Reserve Fund" (hereinafter "Reserve Fund).

The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of EQUIPMENT. The type of EQUIPMENT to be financed from the Reserve Fund is the construction AND OR reconstruction of EQUIPMENT. The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town of Johnsbury may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Johnsbury.

Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner, which maintains the separate identity of the cash and investments of the Reserve Fund.

Except as otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board

and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of section 6-c [6-g].

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

RESOLUTION #150-15

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Stevens to accept and approve

WHEREAS: The State of New York has established a local highway inventory for roads maintained by the Town of Johnsbury (here after known as 'the Town') Highway Department And,

WHEREAS: The aforementioned inventory does not accurately reflect the length of certain roads in the town and,

WHEREAS: It is in the Town's best interest to correct said inventory, NOW THEREFORE BE IT RESOLVED THAT the following represents a true and accurate record of changes to the State inventory list:

- **Casterline Rd** – add .06 miles, total length .32 miles, begins – CR 78, ends – dead end
- **George Dunkley Rd** -add .04 miles, total length .13, begins - Barney Hill Road, ends – dead end
- **Knotty Pine Rd** – add .10 miles, total length .10 miles, begins – CR 78, ends – dead end
- **Liddle Rd**- add .12 miles, total length .12 miles, begins – Dillion Hill Rd, ends – dead end (Cul-de-Sac)
- **Millington Rd** -add .15 miles, total length .15 miles, begins - dead end, ends – Vacar Rd
- **Osborne St** -add .10 miles, total length .10 miles, begins -CR 77, ends – dead end
- **Smith Rd** -add .08 miles, total length .08 miles, begins -CR 78, ends – dead end
- **Steele Rd**- add .07 miles, total length .07 miles, begins -dead end, ends – SR 28

- **Stewart Rd**- add .08 miles, total length .33 miles, begins -dead end, ends – Goodman Rd
- **Wilbur Hitchcock Rd**- add .15 miles, total length .15 miles, begins – Edwards Hill Rd, ends -dead end
- **Vacar Rd** -add .32 miles, total length .32 miles, begins – dead end, ends – River Rd
- **A. Meade Rd** - add .06 miles, total length .20 miles, begins - dead end, ends Crane Mtn Rd
- **Bates Cemetery Rd** - add .12 miles, total length .28 miles, begins -NY 8, ends - Goodman Rd
- **Big Shanty Rd** - add .23 miles, total length .43 miles, begins - tum around, ends - dead end
- **Hanpeter Rd** - add .16 miles, total length .16 miles, begins - dead end, ends Harrington Rd

Furthermore the Town recognizes these roads are Town roads, the Town is responsible for them legally and for their maintenance and they are open to the travelling public without restriction.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Superintendent Hitchcock gave an update to the Board about the Bridge on Garnet Lake Road.

PRIVILEGE OF THE FLOOR

Ms. Nettle asked to be put on the next meeting agenda regarding the hiring for the JYC.

EXECUTIVE SESSION

On motion of Mr. Arsenault and second by Ms. Nightingale the board went into executive session regarding Personal at 7:49 pm.

On motion of Mr. Stevens and second by Mr. Olesheski the board came out of executive session at 8:03 pm. No action taken.

On motion of Mr. Arsenault and seconded by Mr. Olesheski the meeting was

adjourned at 8:05 p.m.

The next regular Town Board meeting will be held at 7:00 p.m. on
Tuesday January 5, 2016 at Wevertown Community Center, Wevertown,
New York.

Prepared by Jo A Smith, Town Clerk