

**Minutes of the Town of Johnsburg
Regular Meeting
Tannery Pond Community Center
228 Main Street, North Creek
March 19, 2019**

Minutes of the Regular Meeting of the Town Board of the Town of Johnsburg held on Tuesday March 19, 2019 at 7:00 PM at the Tannery Pond Community Center, 228 Main Street, North Creek, NY

Supervisor Hogan called the meeting to order at 7:00 p.m. and the pledge to the flag was led by Ellen Schaefer.

PRESENT: Andrea Hogan -- Supervisor
Eugene Arsenault – Councilman
Arnold Stevens – Councilman
Peter Olesheski, Jr -- Councilman
Laurie Arnheiter -- Councilwoman
Kate Lorah -- Town Clerk

Approval of Minutes for Regular Meeting March 5, 2019

RESOLUTION #53-19

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Stevens to accept the minutes of the March 5, 2019 meeting. With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

Correspondence:

None

New Business:

- **Standard Work Day and Reporting Resolution**

RESOLUTION #54-19

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Olesheski to approve the Standard Work day and Reporting Resolution for Elected and Appointed Officials for the New York State and Local Retirement System. With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

- **Resolution accepting annual review of court records**

RESOLUTION #55-19

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Olesheski to accept the Annual Review of Court Records conducted by Ms. Hogan on March 14, 2019 (per Appendix 10 Annual Checklist for Review of Justice Court Records). With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

RESOLUTION #56-19

Ms. Arnheiter presented the following resolution and moved its passage with a second from Mr. Stevens to review Court Records four times per year rather than annually due to the Justice and Court Clerk positions being held by the same person. With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

- **Budget amendments for highway expenses**

Resolution #13-2019 passed at the January 3, 2019 meeting approved \$46,100 to purchase a truck box from T&T Body King, Inc. The invoice received is in the amount of \$48,111. A budget amendment is required to cover the difference of \$2011.

Another invoice received from JMT for a Mining Permit renewal (in the amount of \$4982.50) is not in the 2019 Budget, so also needs an amendment to move money from the Highway Fund Balance.

RESOLUTION #57-19

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Arnheiter to approve budget amendments for Highway expenses (truck box balance and mining permit renewal). With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

Mr. Olesheski commented that Mr. Hitchcock has gone over budget more than once. Ms. Hogan said she will remind him to spend only what has been approved by the Board.

- **Resolution allowing 2018 budget amendments**

RESOLUTION #58-19

Mr. Olesheski presented the following resolution and moved its passage with a second from Mr. Arsenault to approve the following:

The Town of Johnsbury Board authorizes and directs the Town Supervisor to make inter-department budget transfers within the 2018 Town of Johnsbury Budget for the purpose of balancing the various accounts in said budget prior to the close of the 2018 budget, and be it further resolved that upon

completion of the 2018 AUD, the Supervisor shall file with the Town Clerk, a complete list of all supplemented appropriations and transfers made pursuant to this resolution which shall include, but not be limited to specific account numbers and amounts.

With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

- **Renew contract with Northshore Solutions for Town website maintenance and hosting**

RESOLUTION #59-19

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Arnheiter to renew the contract with Northshore Solutions for Town website maintenance and hosting. With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

- **Adirondack Local Government Days**

RESOLUTION #60-19

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to approve conference expenses of \$567.28 for registration of eight attendees and \$297.00 for rooms for five attendees for a total cost of \$864.28 for Adirondack Local Government Days. With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

Mr. Olesheski asked about mileage and meals. The Board amended the above Resolution #60-19 to approve expenses up to \$1000 for mileage and meals for the eight attendees for Adirondack Local Government Days.

Old Business:

- Sidewalks

Ms. Hogan mentioned the issue of sidewalks that was raised at the March 5th meeting, saying she had looked into the cost of maintaining an estimated five miles of sidewalks in the Town. At \$6 per foot the extended annual cost of maintenance would be approximately \$250,000. She cited ‘Complete Guide to Snow Removal Laws’ and pointed out ambiguous language in the laws. There is an ongoing concern about all Hamlets having the same level of service. It was decided by the Board that Dan Hitchcock has to be involved in the conversation regarding sidewalks. The issue was tabled.

- **Occupancy tax – Town Board allocations**

The Board discussed Town Board distributions of Occupancy tax and the possible addition of Marketing and Economic Development to the yearly allotments.

RESOLUTION #61-19

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Olesheski to approve Town Board distributions of Occupancy tax as follows:

- ✓ Fireworks - \$6500
 - ✓ Lights On - \$500
 - ✓ Interface Communications Ad - \$500
 - ✓ Beautification - \$1500
 - ✓ Community Concert - \$1000
-
- Total - \$10,000

With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

Committee reports:

- Water –

There is no progress to report on the Streetscape project; the bid closes on April 11th.

- Solid Waste –

Ms. Hogan, Justin Gonyo, Matt Parobeck and Florence Braunius visited the Catskills to view sewage systems similar to those proposed for North Creek.

- Fire/EMS –

Warren County is considering a county-wide EMS service and this alternative will be discussed at 6:30 March 20th at the EMS building.

- Highway –

No report

- Personnel –

Mr. Olesheski, acting as Safety Officer, sent the Board the Sexual Harassment Policy training.

- Planning and Zoning –

No report

- Buildings, Parks and Recreation –

Mr. Olesheski said representatives of Baseball and Softball are planning on attending the next Town Board meeting to discuss dugouts.

- Marketing and Economic Development –

Ms. Arnheiter reported the Broadband Symposium on March 15th was well attended, very informative, and can potentially be a recurring event.

ZEO monthly report, Historian's report

The ZEO monthly report and the Historian's report are in the Board packets.

Motion to accept warrants:

General Fund (Total \$29,270.91)

Highway Fund (Total \$6,833.67)

Fire Protection District (\$50,000.00)

Water District (Total \$8,336.49)

Public Library Fund (Total \$3,021.38)

Trust & Agency Fund (\$27.96)

Total all warrants \$97,490.41

RESOLUTION #62-19

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Olesheski to approve the warrants. With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

Executive session to discuss the employment history of a particular individual***RESOLUTION #63-19***

At 8:00 pm Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Olesheski to enter Executive Session to discuss the employment history of a particular individual. With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

At 9:06 the Board left Executive Session to reenter the Regular Meeting.

RESOLUTION #64-19

Ms. Hogan presented the following resolution and moved its passage with a second from Mr. Stevens whether to approve or deny the request for a leave of absence for an individual employee. With a roll-call vote, 5 members voting to not approve, the resolution is carried with the request denied. Ayes- 0 Nays- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter)

Motion to adjourn:

The motion to adjourn was made by Mr. Olesheski seconded by Ms. Arnheiter, at 9:08 p.m. With 5 in favor the motion is carried. (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays – 0

Next meeting Tuesday, April 2, 7:00 pm at Wevertown Community Center

Prepared by:

Kathleen C. Lorah, Town Clerk