

**Minutes of the Town of Johnsbury
Organizational and Regular Meeting
Wevertown Community Center
2370 State Route 28
January 7, 2020**

Organizational Meeting

Supervisor Hogan called the meeting to order at 7:00 p.m. and the pledge to the flag was led by Alex Morehouse.

PRESENT: Andrea Hogan – Supervisor
Eugene Arsenault – Councilman
Arnold Stevens – Councilman
Laurie Arnheiter – Councilwoman
Justin Gonyo - Councilman
Kate Lorah -- Town Clerk

Oaths of office for town officials

Justice Dave Cavanagh administered the oaths of office for Highway Superintendent Fred Comstock, Supervisor Andrea Hogan, Councilman Gene Arsenault, Councilman Justin Gonyo, Town Clerk Kathleen Lorah and Deputy Supervisor Katharine Nightingale.

Supervisor Hogan began by speaking about the year 2020: 2019 was a productive year, capped off by a three-million-dollar grant. 2020 means pursuing even more funding to further projects. Major initiatives Ms. Hogan would like to follow are water district repairs, progressing with the sewer, assisting the Highway Department with repairs from the October storm and the disposal of surplus equipment, planning to move the Highway garage, continuing conversations on moving the Transfer Station, looking at converting to a DPW model, beginning the process of a comprehensive reval, moving the Connector Trail and pursuing a ‘Trail Town’ designation, and discussing the inventory of Town properties and their uses.

Correspondence:

Ms. Lorah listed the correspondence:

- Danae Tucker – Letter of interest for appointment to ZEO
- William Mosher – Letter of interest for appointment to Animal Control officer
- Deana Wood - Letter of interest for appointment to Town Historian
- New York Association of Towns – Letter regarding legislative agenda and delegates
- New York State Unified Court System – Annual court records review

Appointments:

RESOLUTION # 1-20

Councilman Arsenault presented the following resolution and moved its passage with a second from Councilman Gonyo to approve and accept the following appointments by the Supervisor which will run concurrently with the Supervisor's elected two-year term:

- Budget Officer – Andrea Hogan
- Deputy Supervisor – Katharine Nightingale
- 2nd Deputy Supervisor – Arnold Stevens
- Secretary – Joann Morehouse
- Registrar of Vital Statistics – Kathleen Lorah
- Petty Cash Officer – Andrea Hogan
- Town Historian – Deana Wood

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

RESOLUTION # 2-20

Ms. Arnheiter presented the following resolution and moved its passage with a second from Mr. Stevens to approve and accept the following appointments by the Town Board which will be a one-year term:

- Zoning Enforcement Officer - Danae Tucker
- Animal Control Officer - William Mosher
- Legal Counsel to the Town – Meyer and Fuller
- Legal Counsel to the Planning Board – Miller, Mannix, Schachner and Hafner.
- Health Officer – Dr. Rukke
- Safety Officer – Fred Comstock

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

RESOLUTION # 3-20

Ms. Arnheiter presented the following resolution and moved its passage with a second from Mr. Gonyo to approve and accept the following appointments by the Town Clerk which will be a one-year term:

- Deputy Town Clerk – Joann Morehouse
- Deputy Registrar – Joann Morehouse

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Standing committees 2020

- Highway – Gene Arsenault and Laurie Arnheiter
- Solid Waste – Arnold Stevens, Justin Gonyo and Kate Lorah
- Fire & EMS – Arnold Stevens and Justin Gonyo
- Planning & Zoning – Laurie Arnheiter and Gene Arsenault
- Buildings, Parks & Recreation – Laurie Arnheiter and Justin Gonyo
- Personnel – Arnold Stevens and Gene Arsenault
- Marketing and Economic Development – Laurie Arnheiter and Gene Arsenault
- Marketing/ Tourism sub-committee – Deb Morris, Emily Stanton, Daphne Taylor, John Stafford, Sharon Taylor, Dick Carlson

- Occupancy Tax – Aimee Azaert, Emily Stanton, Dwayne Spitzer, John Stafford, David Skibinski, Patricia Conner.
- Water - Arnold Stevens and Justin Gonyo

Designations:

RESOLUTION #4-20

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Gonyo to approve and accept the following designations by the Town Board for 2020:

Designate dates, times and locations for Regular Town Board Meetings:

All meetings will begin at 7:00 PM

Tuesday, January 7 - Wevertown
Tuesday, January 21 - Tannery
Tuesday, February 4 - Wevertown
Tuesday, February 18 -? Vacation week - Tannery
Tuesday, March 3 - Wevertown
Tuesday, March 17 - Tannery
Tuesday, April 7 (School vacation week is April 10 – 17) - Wevertown
Tuesday, April 21 - Tannery
Tuesday, May 19 - Wevertown
Tuesday, June 16 - Tannery
Tuesday, July 21 - Wevertown
Tuesday, August 18 - Tannery
Tuesday, September 1 (Labor Day is 7th) - Wevertown
Tuesday, September 15 - Tannery
Tuesday, October 6 - Wevertown
Tuesday, October 20 - Tannery
Thursday, November 5 - Wevertown
Tuesday, November 17 - Tannery
Tuesday, December 1 - Wevertown
Tuesday, December 15 - Tannery

Polling places in the Town of Johnsburg - District # 1 (Wevertown) for all districts.

Official Newspapers for the Town of Johnsburg, 2020 - Sun Community News and Post Star.

Banks as official depositories for 2020 – Community Bank, Glens Falls National and NYCLASS.

Designate Kate Lorah as delegate to the Association of Towns annual meeting February 16 – 19 in New York City and approve expenses for all attendees.

Designate Andrea Hogan as delegate to Adirondack Association of Towns and Villages.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Highway 284 Agreements:

RESOLUTION #5-20

Mr. Gonyo presented the following resolution and moved its passage with a second from Mr. Arsenault to approve and accept the following Highway 284 Agreements for 2020:

- Fairview Ave., Osborn St., Pine St. and Ridge St.
- Culvert replacements, unspecified.
- Repair roads damaged in storm October 31, 2019
- 6/10 mile of Bartman Road repair

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Set mileage compensation rate:

RESOLUTION #6-20

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Gonyo to approve and accept mileage compensation for town business for 2020 to match IRS rate at \$.57.5. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Schedule the 2021 Organizational Meeting:

RESOLUTION #7-20

Mr. Gonyo presented the following resolution and moved its passage with a second from Ms. Arnheiter to schedule the 2021 Organizational Meeting Tuesday, Jan 5, 2021 at Wevertown Community Center, 7:00 pm. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Bonding and Authorizations:

RESOLUTION #8-20

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Gonyo to approve and accept the following bonding and authorizations:

- A. Adoption of town officers' bond for 2020
- B. Authorization for payments in advance of audits of claims for postage and public utility services.
- C. Authorize supervisor to extend unexpended balances in their respective accounts for encumbering monies.
- D. Authorize town officers to purchase necessary supplies to carry on official duties in amounts not to exceed the budget.
- E. Authorize the Town Clerk to publish, in two issues, a summary of 2019 annual report of Supervisor.
- F. Authorize Standard Workday and Reporting for 2020
- G. Authorize use of Supervisor's Annual Report In lieu of Accounting to the State Comptroller.
- H. Authorize Supervisor to direct legal work on behalf of the town. To be reviewed and re-authorized annually.
- I. Authorize Supervisor to place town monies in interest-bearing accounts when this can be done without interfering with operation of Town Government.
- J. Authorize the Supervisor to enter into the following contracts:
 - Dues, Adirondack Association of Towns and Villages- \$550
 - Dues, New York Association of Towns - \$1100

- Dues, NYS Assoc. of Town Superintendents of Highways - \$200

- Business Automation Services

➤ \$2800.00 for Town Clerk software support/ maintenance

➤ \$1000.00 for Zoning Enforcement Officer software support/ maintenance.

- Dues, NYS Assessor's Association 2020 membership - \$150

- Dues, Warren County Assessor's Association 2020 - \$25.00

- \$53,854.62 New York Municipal Insurance Reciprocal (NYMIR) for 2020 property and liability policy.

- Dues APHNYS for Town Historian - \$50.00

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Adopt Town Procurement Policies:

RESOLUTION #9-20

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Arnheiter to approve and accept the Town Procurement Policies which are the same as those approved last Spring. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Accept annual review of court records and dockets:

RESOLUTION #10-20

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Stevens to approve and accept the annual review of court records and dockets. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Motion to adjourn organizational meeting:

RESOLUTION #11-20

At 7:25 pm Ms. Arnheiter presented the following resolution and moved its passage with a second from Mr. Arsenault to adjourn the organizational meeting. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Regular Meeting

Approval of Minutes for Regular Meeting December 17, 2019

RESOLUTION #12-20

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Arnheiter to approve the minutes for the regular meeting December 17, 2019. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Correspondence:

Ms. Lorah listed the correspondence including a letter of resignation from the Summer Swim Program directors, a letter of interest for Summer Recreation Program director, and a letter of interest for the Occ tax committee.

Old Business:

- **Authorization to place ads for Summer Swim Director and staff including lifeguards for swim program and beach.**

RESOLUTION #13-20

Ms. Arnheiter presented the following resolution and moved its passage with a second from Mr. Gonyo to approve the placement of ads for Summer Swim Director and staff including lifeguards for swim program and beach. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

- **Re-appointment of Summer Recreation Program Director**

RESOLUTION #14-20

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Gonyo to approve Ann Dingman's reappointment as Summer Recreation Program Director. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

New Business:

- **Authorize the Supervisor to sign intermunicipal agreement with Warren County for Solid Waste and Recyclable Processing.**

RESOLUTION #15-20

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Stevens to authorize the Supervisor to sign intermunicipal agreement with Warren County for Solid Waste and Recyclable Processing. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

- **Ratify Supervisor's authorization of repairs to the Parks, Rec truck in the amount of \$2100.00.**

RESOLUTION #16-20

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Gonyo to ratify Supervisor's authorization of repairs to the Parks, Rec truck in the amount of \$2100.00. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

- **Warren County Historians annual meeting**

RESOLUTION #17-20

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Arnheiter to approve expenses for Deana Wood to attend the Warren County Historians annual meeting. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Committee Reports:

- Buildings, Parks and Recreation

Laurie Arnheiter and Kelly Nettle did a walk through of Minder Lodge when it was turned over to ORDA. Ms. Hogan was at Minder Lodge today because Centerplate wants to set up a food concession and in working with Centerplate, ORDA and the Department of Health it was discovered that the alarm system needs some maintenance. The town is talking with ORDA about getting that done.

- Fire and EMS

Mr. Gonyo said the North Creek Fire Commissioners are meeting tonight and they may be drafting a letter to the Town indicating their interest in absorbing part of Wevertown's district.

ZEO, Animal Control and Historian reports

ZEO, Animal Control and Historian reports are in the Board packets.

Approval of Warrants

General Fund (Total \$60,704.11)

Highway Fund (Total \$5467.77)

Water District (Total \$9332.66)

Total all warrants \$75,504.54

RESOLUTION #18-20

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Arnheiter to approve the warrants. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Hogan, Arsenault, Stevens, Arnheiter, Gonyo) Nays - 0

Privilege of the Floor

Kelly Nettle asked if moving the Highway garage would include reclamation. Ms. Hogan said it would.

Deana Wood said the grant for Mill Creek fell through, but the committee will start again.

Jim Jones asked about Warren County has found a place to move their Highway garage. Ms. Hogan said there have been conversations about colocation and shared services.

Bob Nettle said that solar power objectives should be added to the Town's list of 2020 goals. He thinks that it's possible to get the Town off the grid. Ms. Hogan responded that new zoning has to be in place before that can happen.

Dan W. Hitchcock asked about highway hiring practices. Ms. Hogan responded that because he (Dan W. Hitchcock) has hired a lawyer and threatened the Town with a lawsuit, the Board is not allowed to talk to him.

Motion to adjourn

RESOLUTION #19-20

The motion to adjourn was made by Mr. Stevens, seconded by Mr. Gonyo, at 7:52 p.m. With 5 members voting in favor, the resolution is declared carried. Ayes- 5 (Hogan, Arsenault, Stevens, Olesheski, Arnheiter) Nays- 0

Next meeting Tuesday, January 21st, 7:00 pm
at Tannery Pond Community Center

Prepared by:

Kathleen C. Lorah, Town Clerk