

JYC MINUTES  
November 9, 2015  
TPCC

PRESENT: Ann Dingman, Ed Welch, Kelly Nettle, Kate Hartley, Deb Morris, Trena Riedinger  
ABSENT: Mike Gereau

Meeting opened 7:06 PM  
OCTOBER MINUTES accepted as written

FINANCIAL REPORT:

- Grants account balance \$5312.43

PROGRAM UPDATES

ATLAS

- Deb Morris has 12 participants with equal gender numbers; appear to be a great group
- Plan to return to the Soup Kitchen for volunteer service

SCHOOL YEAR ACTIVITIES

- Kate has organized the following:
  - Trio to Adirondack Public Observatory in Tupper Lake; 7 adults and 15 kids grades 4-8 will attend; weather will determine actual date
  - Zumba and Snacks for 10 kids: emphasis on exercise and healthy eating
  - Looking at a variety of activities after Christmas: fly tying, pickle ball
  - LARAC sponsored art class under way on Tuesdays at school with Kate instructing
  - Treks will be holding Nordic instruction February-March
  - On-going indoor rock climbing led by Andrea Hogan throughout the fall.

WINTER SKI LESSONS

- Ann reports that applications are out for kids K-12 for Sunday lessons and for lessons at Ski Bowl
- She and Kate have been talking about kids riding bus on Thursday and Friday to Ski Bowl; there is a need for parent supervisors until lessons begin at 4 PM
- Problem with equipment transportation and storage

OLD BUSINESS

- Meeting efficiency is improved if one person talks at a time; we agreed we would all try harder
- Chair, Treasurer positions will remain the same; Deb Morris will take over the Secretary position, which she had volunteered to do many months ago. Thank you, Deb.
- Motion to extend the vote to the program directors died as there was no second.
- Noted that the town board liaison had withdrawn from the position; at this time, there is no replacement

- Hiring Protocols draft: Reviewed the protocol; no changes were suggested; everyone seems happy with what we have come up with. We will recommend to the town board that this protocol be followed in the future.
- Interviewing and selecting Directors for 2016. There were no new applicants for either job. JYC will recommend that the town board hire:
  - Ann Dingman, summer YP director
  - Sue Hayden, Swim Program director
- We will recommend that Kate Hartley be hired as a consultant to fulfill the School Year Activities Coordinator job.
- Other positions were advertised and applications or renewal interest letters are coming into the town hall. The directors will hire their staffs as per the protocol.
- Summer calendar for Youth Program and Swim program: July 5<sup>th</sup>-August 12<sup>th</sup>
- Prior to the next meeting both Kate and Sue will produce a job description; we asked that they be sent to the committee members a week in advance of the next meeting. The committee will use the job descriptions to determine criteria for hiring and evaluation considerations to be recommended to the town board.

#### NEW BUSINESS

- Monthly written reports to the town board should be given to the board to better enhance communication. Ed recommended that we “recommend” directly to the board, either verbally or by letter, the actions we want them to take so that it will be added to the town minutes.
- Kelly asked everyone to think of a theme that different activities could be grouped around and bring their ideas to the next meeting. This could be helpful in writing grants as well as adding to the bank of ideas for activities.
- Decided to meet second Monday of the month—as it appears that is a better night for all.
- Next meeting will be December 7 at 7PM TPCC (location subject to approval).
- Meeting adjourned 8:45 PM

#### DECISIONS

1. Recommend to the Town Board to accept the hiring protocols as guide to staffing process.
2. Recommend the summer YP and Swim program calendar dates be July 5<sup>th</sup>-August 12<sup>th</sup>.
3. Recommend the Town Board hire two directors and one consultant to ensure programming:
  - Ann Dingman, 2016 YP Director and YP Winter Skii director
  - Sue Hayden, 2016 Swim Director
  - Kate Hartley, 2016 JYC consultant for School Year Activities Coordinator position
4. Motion that all paid employees who are program directors be considered a voting member of the JYC was not seconded. Motion died.