

**Minutes of the Town of Johnsbury
Public Hearing & Regular Meeting
Tannery Pond Center,
228 Main Street, North Creek, NY
July 19, 2016**

Minutes of the Public Hearing and Regular Meeting of the Town Board of the Town of Johnsbury held on Tuesday July 19, 2016 at 7:00 PM at the Tannery Pond Center, 228 Main Street, North Creek, New York.

Supervisor Vanselow opened the Public Hearing at 7:00 p.m.

TOWN OF JOHNSBURG, NEW YORK NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that a public hearing will be held by the Town Board of the Town of Johnsbury on July 19, 2016 at 7:00 p.m. at the Tannery Pond Community Center 228 Main Street, North Creek, New York 12853, to discuss a proposed Local Law amending the Town of Johnsbury Zoning Map in accordance with the Town of Johnsbury Zoning Law. The amendment would re-zone certain parcels part of the Ski Bowl development from HP zoning district to the HX zoning district.

By order of the Town Board of the Town of Johnsbury, New York, dated June 8, 2016.

Jo A Smith, Town Clerk

Question from the public will there be restrictions on what can be built there?
Supervisor Vanselow stated that yes through the APA there are restrictions.

Supervisor Vanselow Closed the Public hearing at 7:04 pm

Supervisor Vanselow requested that the board take a look at the SEQR and if there were no questions then would they proceed.

SEQR

RESOLUTION # 99-16

Ms. Nightingale presented the following resolution and moved its passage with a

second from Mr. Stevens to accept the SEQR as written.

With 3 members voting in favor, the resolution is declared carried. Ayes-3 (Stevens, Nightingale, Vanselow) Nays- 2 (Arsenault, Olesheski)

PROPOSED LOCAL LAW AMENDING ZONING LAW

RESOLUTION # 100-16

Mr. Stevens presented the following resolution and moved its passage with a second from Ms. Nightingale to accept the

RESOLUTION INTRODUCING PROPOSED LOCAL LAW AMENDING THE TOWN OF JOHNSBURG ZONING LAW

WHEREAS, the Town Board of the Town of Johnsburg previously adopted the Town of Johnsburg Zoning Law as Local Law #3 of 2007 on August 7, 2007; and

WHEREAS, included with said local law is a map titled “Town of Johnsburg Zoning Map”, as defined and more fully set forth in section 410 of the Town of Johnsburg Zoning Law; and

WHEREAS, by agreement dated November 3, 2005, the Town of Johnsburg by the Town Board, entered into an agreement with Frontstreet Mountain Development, LLC concerning, among other things, the zoning to be applied to two parcels of land described as follows:

1: Property labeled “TO BE CONVEYED FROM THE TOWN OF JOHNSBURG, PARCEL B, 4.400+/- AC.” on the “Map of Survey Showing Ski Trails & Parcels A, B & C of the Lands of Frontstreet Mountain Development, LLC” dated April 25, 2005, and prepared by W.J. Rourke Associates, Licensed Land Surveyor, 10264 Saratoga Road, South Glens Falls, NY 12803”; and

2. Property labeled “TO BE CONVEYED FROM THE TOWN OF JOHNSBURG, PARCEL C, 8.206+/- AC.” On the “Map of Survey Showing Ski Trails & Parcels A, B & C of the Lands of Frontstreet Mountain Development, LLC” dated April 25, 2005, and prepared by W.J. Rourke Associates, Licensed Land Surveyor, 10264 Saratoga Road, South Glens Falls, NY 12803”; and

WHEREAS, the Town had also previously adopted a Local Law 1 of 2008 to

amend the zoning as to a parcel identified on the foregoing map as “Parcel A” being a +/4.147 acre parcel of land, which was also to have been re-zoned, but said Local Law was never filed with the New York Secretary of State as required; and

WHEREAS, the Town Board wishes to move forward with the above referenced agreement and to re-adopt the zoning amendment for Parcel A, and therefore the Town Board desires to amend the Town of Johnsburg Zoning Map as provided for in the above referenced agreement, such that the above parcels of land are to be removed from the “HP” District, as defined in Section 400 of the Town of Johnsburg Zoning Law, and to hereafter be part of the “HX” District, as defined in Section 400 of the Town of Johnsburg Zoning Law; and

WHEREAS, to accomplish this amendment, in accordance with Sections 420 and 1245 of the Zoning Law of the Town of Johnsburg, the Town of Johnsburg wishes to set a public hearing on the consideration of a local law concerning such amendment, and to refer the proposed amendment in accordance with Sections 1240 and 1245 of the Town of Johnsburg Zoning Law, and applicable provisions of the Town Law and General Municipal Law of the State of New York; and

WHEREAS, this action is an action under the State Environmental Quality Review Act (SEQRA), and the Town Board deems the proposed action to be a Type II action in accordance with 6 NYCRR §27, and §19, in that the Town Board had previously agreed that the parcels described above would be zoned for certain uses, and the Town Board finds that the classification of the lands as HP was done in error; and

WHEREAS, the Town Board wishes to proceed as provided above.

NOW THEREFORE BE IT:

RESOLVED, that the Town Board hereby sets a public hearing to be held on July 19, 2016 at Tannery Pond Community Center, North Creek, where at any parties interested to be heard on the above referenced amendment may appear and be heard; and be it further

RESOLVED, that the Town Clerk is hereby authorized and requested to forward and refer the proposed local law to all applicable jurisdictions as set forth in Sections 1240 and 1245 of the Town of Johnsburg Zoning Law, and the applicable provisions of the General Municipal and Town Laws of the State of New York; and be it further

RESOLVED, that this resolution shall take effect immediately.

ROLL CALL VOTE: With 3 members voting in favor, the resolution is declared carried. Ayes-3 (Stevens, Nightingale, Vanselow) Nays- 2 (Arsenault, Olesheski)

LOCAL LAW AMENDING ZONING LAW

RESOLUTION # 101-16

Mr. Stevens presented the following resolution and moved its passage with a second from Ms. Nightingale to accept the Local Law #1 of 2016.

**TOWN OF JOHNSBURG
COUNTY OF WARREN, STATE OF NEW YORK
Local Law 1 of 2016
A LOCAL LAW AMENDING THE TOWN OF JOHNSBURG ZONING
LAW**

Be it enacted by the Town Board of the Town of Johnsburg as Follows:

Section 1 - PREAMBLE AND ENACTING CLAUSE

The Town of Johnsburg adopted the Town of Johnsburg Zoning Law as Local Law 3 of 2007, adopted on August 7, 2007. The Town of Johnsburg, by the Town Board, had previously entered into an agreement titled “Master Agreement” dated November 3, 2005, with Frontstreet Mountain Development, LLC, whereby certain parcels of land as set forth therein and described herein, were to have permitted certain land uses as noted in said agreement. In the process of adopting the Town of Johnsburg Zoning Law, the parcels identified in the above reference agreement were not zoned to permit the uses as approved in the agreement, or as part of the Frontstreet Mountain Development, LLC project. This local law is intended to amend the Zoning Map of the Town of Johnsburg to permit such allowed uses, to amend certain parcels as identified herein from the “HP” zone to the “HX” zone.

Section 2 – IDENTIFICATION OF PARCELS SUBJECT TO MAP AMENDMENT

The Town of Johnsburg Zoning Map as set forth in Section 410 of the town of Johnsburg Zoning law is hereby amended such that the following parcels are

hereby removed from the “HP” District as set forth in Section 400 of the Town of Johnsburg Zoning Law, and are to hereafter be included in the “HX” District as set forth in Section 400 of the Town of Johnsburg Zoning Law:

1: Property labeled “TO BE CONVEYED FROM THE TOWN OF JOHNSBURG, PARCEL A, 4.147+/- AC.” on the “Map of Survey Showing Ski Trails & Parcels A, B & C of the Lands of Frontstreet Mountain Development, LLC” dated April 25, 2005, and prepared by W.J. Rourke Associates, Licensed Land Surveyor, 10264 Saratoga Road, South Glens Falls, NY 12803”; and

2: Property labeled “TO BE CONVEYED FROM THE TOWN OF JOHNSBURG, PARCEL B, 4.400+/- AC.” on the “Map of Survey Showing Ski Trails & Parcels A, B & C of the Lands of Frontstreet Mountain Development, LLC” dated April 25, 2005, and prepared by W.J. Rourke Associates, Licensed Land Surveyor, 10264 Saratoga Road, South Glens Falls, NY 12803”; and

3. Property labeled “TO BE CONVEYED FROM THE TOWN OF JOHNSBURG, PARCEL C, 8.206+/- AC.” On the “Map of Survey Showing Ski Trails & Parcels A, B & C of the Lands of Frontstreet Mountain Development, LLC” dated April 25, 2005, and prepared by W.J. Rourke Associates, Licensed Land Surveyor, 10264 Saratoga Road, South Glens Falls, NY 12803”.

Section 3 – SEVERABILITY

If any clause, sentence, paragraph, subdivision, section, or part of this Local Law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part of this Local Law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 4 - EFFECTIVE DATE

This Local Law shall take effect immediately upon filing in the Office of the Secretary of State in accordance with the Municipal Home Rule Law.

With 3 members voting in favor, the resolution is declared carried. Ayes-3

(Stevens, Nightingale, Vanselow) Nays- 2 (Arsenault, Olesheski)

REGULAR MEETING

Supervisor Vanselow called the regular meeting to order at 7:17 p.m. and the pledge to the flag was led by Supervisor Vanselow.

PRESENT:

Ronald Vanselow - Supervisor
Arnold Stevens - Councilman
Eugene Arsenault - Councilman
Peter Olesheski, Jr - Councilman
Katharine Nightingale - Councilwoman
Jo A Smith - Town Clerk

APPROVAL OF MINUTES FOR JUNE 21, 2016

RESOLUTION # 102-16

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Stevens to accept the minutes of the June 21, 2016 Regular Town Board Meeting as written.

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

APPROVAL OF MINUTES FOR JULY 5, 2016

RESOLUTION # 103-16

Mr. Stevens presented the following resolution and moved its passage with a second from Ms. Nightingale to accept the minutes of the July 5, 2016 Workshop for Fire Protections Districts Meeting as written.

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

CORRESPONDENCE

Letter from Mark Parobeck - re support of ORDA @ Ski Bowl - This letter is submitted with our enthusiastic support of the Gore Mountain and ORDA plans for the Town of Johnsbury Ski Bowl. Any money, time, work and energy dedicated to the Ski Bowl by Gore Mountain and ORDA will not only improve the facility of the ski bowl but will also help bring Gore closer to North Creek. In our own time spent working in the area and renovating the old Valhaus Motel, there has always seemed to be a disconnect between the town of North Creek and Gore Mountain in the eyes of our guests. There is nothing intentional about this and it is simply due to the proximity of the main entrance of Gore the fact that to get to Gore you can bypass the town entirely. And yet, once we've educated our guests about the wonderful little ski town only a mile away from our property and the mountain itself, they are *very* excited to visit a non spoiled, non Disney like Ski Town. Gore Mountain's desire to locate more winter operations at the Ski Bowl in the form of Nordic should be granted immediately. This is a win win for everyone. In addition, the relocation of summer operations to the Ski Bowl should be considered and granted as well. Of course, there are details to work out. But if Gore wants to make the investment, please iron out the details to allow them to get to work, which seems to be their desire. Strike while the iron is hot. In my opinion, a vibrant full time operation at the Ski Bowl will act as the connector in joining Gore Mountain to North Creek. The Ski Bowl lies right smack dab in the middle between the two and a successful operation there will translate to successful businesses on Main Street. And a vibrant North Creek Town Center, with restaurants, grocery stores, pharmacies, Tannery Pond and the like benefits all of us, making North Creek an urban and cultural hub for folks North of Warrensburg and south of Indian Lake. Ski Bowl investment by Gore Mountain is an economic stimulus for all of us and that's what our town needs.

Ann Dingman – Re Program Advisor dated July 13, 2016 - Would like to continue serving the Town of Johnsbury as the Program Advisor for the ski lessons offered by Gore Mountain. I have worked with the Sunday ski program and also offered other winter programs to the children of Johnsbury since 1993 when I was hired as the Town of Johnsbury Youth Program director. I appreciate your consideration.

Donna Welch – Re Tannery Pond Center dated June 29, 2016 – Thank you so much for voting at the last Board meeting to provide \$5,000 for the Administrative Assistant's position for this year, and \$5,000 for next year. I speak for all the Tannery Pond Center Board members in expressing our appreciation for your

support. We will continue to work on expanding our programs to serve greater numbers of people, and funding sources to increase our financial base. Tannery Pond Community Center is such a wonderful facility, and we are proud to be a part of improving its role in the community.

COMMITTEE REPORTS

Mr. Olesheski stated that he received an e-mail from the Highway Superintendent stating that he is need for item 4 to do maintenance on the dirt roads. Paving on Goodman Road has an issue with one of the coverts and he is waiting on the Army Core. Hudson Street Bridge, he is still waiting on Cedarwood for the engineering and also on Garnet Lake Bridge.

ITEM #4 - HIGHWAY

RESOLUTION # 104-16

Mr. Olesheski presented the following resolution and moved its passage with a second from Ms. Nightingale to accept and approve the purchase of Item #4 from the Highway's Fund Balance in the amount of \$20,000.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

OLDBUSINESS:

TPCC Maintenance List Grounds & Building

Lower level:

Large storage closet: replace right door

Fire Door: between the Lower Lobby and hall-way with bathrooms does not close properly and needs to be fixed.

Remove mold both inside the elevator closet, and outside the storage closet to the right of the entrance

All wall spaces throughout lower level – should be painted (paint has been purchased for this) Small classroom – must be prepped before painting.

Upper level:

All walls need to be painted throughout the level with the exception of the office area.

Office -there are two areas where water is dripping from the ceiling -seems to be condensation.

Weather stripping checked for all doors - most especially the exit at the end of the gallery hallway.

The water fountain needs to be adjusted to a reasonable level.

Auditorium / Tech Booth:

Retractable Seating needs to be serviced: the last time this was done was in the fall of 2012. There was supposed to be a maintenance/ service contract in place for this to be done every other year. This has not happened.

The floors need to be cleaned and polished every 6 months.

The seating units and flooring need to be vacuumed regularly and cleaned once/year.

Upgrades to sound, lighting and other components are being planned at the expense of TPC.

Both levels:

All rugs need to be cleaned with the cleaner that was purchased 3 years ago which is stored in the mechanical room. (ToJ Supervisor has said that since it doesn't work, they should excess it. Actually it does work, but no one on staff knows how to run it properly. They took turns pretending that they knew what they were doing, but never used the proper cleaning solution, nor did they know how to maintain it after using.)

All windows need to be power-washed twice/year, and cleaned within regularly.

Grounds:

On the driveway edge outside of the back entrance: the lighting base needs to be "capped"-officially.

All areas need: stone, weed killer, and to complete mulch in the front area

All landscaping needs mulching and/or rocks, and the shrubs, bushes, trees, need trimming. Divide perennials – the day lilies.

Exterior:

Painting: - finish the trim -peak in front.

Paint the entire building (brown).

Paint the trim of the marquee.

The retaining wall in front needs to be redone

The front steps need to be repaired in some manner -the metal nosing's (edges) are loose, and attempts to fix them are somewhat temporary, but not complete.

Cleaning:

A list is attached that has been provided to the cleaner to help with scheduling the cleaning of the entire building.

Regular Maintenance:

daily checking of lighting fixtures, bathrooms, garbage and trash removal, and door adjustments happen on a daily basis (during the week).

Snow & Ice Removal:

is attended to when needed in a timely manner.

All licensed inspections:

Elevator, fire extinguishers, sprinklers, HVAC system, happen on a regular and

timely basis.

The board decided to hire another part-time cleaner for Tannery Pond.

New Business:

SUPERVISOR'S MONTHLY REPORT

Supervisor Vanselow noted that the Supervisors Monthly report for June was not ready

ANIMAL CONTROL MONTHLY REPORT

Supervisor Vanselow noted that the Animal Control Officer, Mr. Mosher's June 2016 report was in the Board's Packet.

ZONING OFFICER MONTHLY REPORT

Supervisor Vanselow noted that the Zoning Officer, Ms. Tuckers #6 - June 2016 report was in the Board's Packet.

DOG LICENSE – PRESENT \$3.50 & \$10.50 – SUGGESTED \$5.00 & \$15.00

Supervisor Vanselow requested that the Town Clerk explain this. The Town Clerk Ms. Smith explained that all the surrounding Towns charge the \$5 & \$15 for dog Licenses and suggested to the Board that they raise the rates.

DOG LICENSE

RESOLUTION # 105-16

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Olesheski to accept and approve, starting Jan 1, 2017 Dog License will be for Spayed / Neutered \$5.00 and for Un-Spayed / Un-Neutered \$15.00.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Kelly Nettle – Bridge Grant

Ms. Nettle did a slide program which took about a half hour this is the summary

2016 CFA request (trails related) from UHTA totals 122,000 (50% match = 61,000)

1. 45,500 for trail expansion recreational assess (analysis of soil, topography, gradient)—results in map, construction standards schedule, and maintenance schedule; for 3/5ths of ultimate trail system to North River, Bakers Mills, and Riparius/Mill Creek; should yield 40 KM approximately more of trail (we have 16 KM) Multi-use trails. (destination trails=based community to put heads in beds)
2. 72,000 for race venue equipment and snowmaking pipe (safety netting, trail marker, PA, video cams for trail, hand-held radios, printer, computer, race software and pipe) (bring 1-3 day events ALL YEAR to town, promote town, promote trails)
3. 4,500 for grant administration

2016 CFA request from (fill in whomever as all would benefit) (50% match but highly flexible—could go as low as 10%)

4. 40,000 for economic development planning consultant for town: what kind of businesses do we want, what do we need to do to get them, how do we get them (local jobs with decent all year long pay for people to rebuild our families and school)

BUDGET AMENDMENTS

RESOLUTION # 106-16

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to accept and approve the following Budget Amendments for July, 2016

1 - Personnel CE	A14304	\$800.00	
Contingency	A19904		\$800.00

Allocate Contingency Funds for Computer/Printer purchase

2 - Permanent Improvement EQ (CHIPS) DA51122	\$231,527.18
State Aid/CHIPS DA3501	\$231,527.18

Increase CHIPS for rollover funds and additional allocation of funds

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

MOTION TOPAY WARRANTS

Supervisor Vanselow asked for a motion to pay the warrants.

RESOLUTION # 107-16

Mr. Olesheski presented the following resolution and moved its passage with a second from Mr. Arsenault to pay the following certified bills, which have been reviewed by the board members:

June 19, 2016 to July 19, 2016

General Fund (Total \$37,365.85)- Claims #16-635 to 16-650; 16-655 to 16-656; 16-658; 16-660 to 16-667; 16-671 to 16-676; 16-679 to 16-692; 16-698 to 16-702

Highway Fund (Total \$10,102.17) - Claims #16-614 to 16-619; 16-621 to 16-633; 16-669 to 16-670

Fire Protection District SF (Total \$6,488.23) – Claims #16-693 to 16-697

Water District (Total \$23,817.16) - Claims # 16-610 to 16-613; 16-634; 16-659; 16-668; 16-678; 16-699

Library Fund (Total \$1,025.56) - Claims #16-651 to 16-654

Trust & Agency Fund (Total \$90.40) - Claims # 16-677

Total all warrants **\$ 78,889.37**

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Arsenault, Stevens, Olesheski, Nightingale, Vanselow) Nays- 0

PRIVILEGE OF THE FLOOR

Mr. Arsenault asked for an update on the Goodman purchase. Supervisor Vanselow stated that Mr. Goodman had given him a number of \$162,500 which we can spread over two years. Supervisor Vanselow also stated that he had spoken with attorney Fuller about drawing up a purchase agreement and the time frame for that. Attorney Fuller stated that it wouldn't take him that long to draw it up.

Mr. Arsenault asked about the Butler Property for the Water Department. Supervisor Vanselow stated that the Water Department was going to check out other possibilities and get back in touch with him.

Supervisor Vanselow stated that the Board would be going into executive session to discuss a personnel matter.

On motion of Mr. Stevens and seconded by Mr. Olesheski to enter into executive session at 9:17 pm.

On motion of Ms. Nightingale and seconded by Mr. Stevens to adjourn the executive session at 9:40 pm.

No Action taken.

On motion of Ms. Nightingale and seconded by Mr. Olesheski the meeting was adjourned at 9:41 p.m.

The next regular Town Board meeting will be held at 7:00 p.m. on Tuesday August 16, 2016 at Wevertown Community Center, 2370 State Route 28, North Creek, New York.

Prepared by Jo A Smith, Town Clerk

MEETING ATTENDANCE SIGN-IN

MEETING DATE: July 19, 2016

LOCATION: Tannery Pond Community Center

Please PRINT name and address clearly to assure the correct spelling in the minutes of this meeting.

1 Michael R. BOWERS

2 Jim + Betty Jones

3 R. MESSLE

J. BURG.

4 M. Pratt

Garrett Mt

5 Steve Tom

N. Creele

6 Kelly Messle

Johnsburg

7 Dick Carlson

N. RIVER N.Y.

8 ED ORR UHTA

BRAWT LAKE

9 Donna Welch

Johnsburg

10 DAVID CRICKAR

SKI BOWL

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617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Town Board, Town of Johnsburg			
Name of Action or Project: Amendment to Zoning Map re-zoning parcels of land			
Project Location (describe, and attach a location map): Off Ski Bowl Road, Town of Johnsburg- Parcels "B" and "C" on the attached map.			
Brief Description of Proposed Action: The Town of Johnsburg adopted the Town of Johnsburg Zoning Law as Local Law __ of 2007, adopted on August 7, 2007. The Town of Johnsburg, by the Town Board, had previously entered into an agreement titled "Master Agreement" dated November 3, 2005, with Frontstreet Mountain Development, LLC, whereby certain parcels of land as set forth therein and described herein, were to have permitted certain land uses as noted in said agreement. In the process of adopting the Town of Johnsburg Zoning Law, the parcels identified in the above reference agreement were not zoned to permit the uses as approved in the agreement, or as part of the Frontstreet Mountain Development, LLC project. The local law is intended to amend the Zoning Map of the Town of Johnsburg to permit such allowed uses, to amend certain parcels as identified herein from the "HP" zone to the "HX" zone. In addition, the Town Board has discovered that a parcel identified in the above agreement as "Parcel A" which was to be re-zoned in 2008, was never properly completed, and wishes to complete same.			
Name of Applicant or Sponsor: Town Board, Town of Johnsburg		Telephone: 5182512421	
		E-Mail: mail@johnsburgny.com	
Address: 219 Main Street			
City/PO: North Creek		State: NY	Zip Code: 12853
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO <input checked="" type="checkbox"/> YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		_____ 16.753 acres	
b. Total acreage to be physically disturbed?		_____ na acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ 16.753 acres	
4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT