

3.3 If project is a business, commercial or mixed occupancy, specify nature and extent of each type of use

3.4. Name of Architect or Engineer _____ Address _____
Phone No. _____

3.5. Name of Contractor _____ Address _____
Phone No. _____

SECTION IV - ATTACHMENTS REQUIRED TO THIS APPLICATION

4.1. A signed town or village Zoning Compliance Certificate must accompany this application.

4.2. Proof of Worker's **Compensation and Disability** (not liability) insurance or proof of **exemption** of person(s) performing construction is required before a permit is issued. (See "Acceptable Insurance Forms".)

4.3. If applicant is not owner of premises, a signed **agent authorization form** must be included with application.

4.4. Two (2) **site/plot plans** showing placement of proposed construction; distances to property lines and to other structures must be indicated as well as placement of well and septic system whether new or existing systems. Driveway length and width must be indicated.

4.5. (a) **Two (2) sets of plans** or drawings (signed or initialed by the town or village zoning officer) must include elevations, floor plans, and cross sections of the construction. Plans must include Energy Code Compliance documentation. Upon approval of this application, the Warren County Fire Prevention and Building Code Department will issue a Building Permit to the applicant and return one approved set of plans to the applicant.

(b) These plans **may** need to be sealed and signed by a NYS licensed professional engineer or architect per the NYS Education Law. This may not apply to residential buildings of a gross floor area of fifteen hundred (1,500) square feet or less (exterior dimensions), nor alterations to any building or structure costing twenty thousand dollars (\$20,000) or less which does not involve changes affecting the structural stability and/or public safety thereof. (There may be circumstances when "stamped" plans may be required regardless of size or cost.)

(c) **Any changes** prior to or during construction will require submittal of amended plans (review and re-approval are necessary).

SECTION V - YOUR ACKNOWLEDGMENTS, AGREEMENTS AND SIGNATURE

5.1. **I agree** to comply with all applicable laws, ordinances and regulations, including but not limited to zoning, subdivision regulations and cleared or title restrictions.

5.2. **I acknowledge** no construction activities may be commenced prior to issuance of a valid permit by reason of applicable law. I certify that the application, plans, and supporting materials, to the best of my knowledge, are a true and complete statement/description of the work proposed, that all work will be performed in accordance with the New York State Uniform Fire Prevention and Building Code and the New York State Energy Code.

5.3. **I acknowledge** that prior to occupying the facilities proposed, I or my agents will obtain a certificate of occupancy or completion. I acknowledge it is my or my authorized agent's responsibility to call for all required inspections.

5.4. **I agree** to allow access to the property for inspections.

5.5. **I acknowledge** that nothing contained in this permit shall be construed to satisfy any legal obligation of the applicant to obtain any governmental application or permit from any entity other than Warren County whether, Federal, State, Regional or Local.

Date _____

(Signature of Applicant)