

January 2 2024 Organizational Meeting and Regular Meeting of the
Town Board

at Tannery Pond and via Zoom

Join Zoom Meeting: <https://us02web.zoom.us/j/2172603617>

Meeting ID: 217 260 3617 Phone 1-646-558-8656

DRAFT

1. Pledge of Allegiance

2. Call the Organizational Meeting to Order

3. Appointments

The following appointments by the Town Board which will be a one-year term:

- Zoning Enforcement Officer – need to hire
- Animal Control Officer – letter of interest included
- Safety Officer – Ernie Dunkley –
- Appointment of Water Clerk – Jean Comstock
- Appointment of Town Historian – Deana Wood

Standing committees 2023:

- Highway – Paul Heid
- Solid Waste and Transfer Station – Jim Williams, Paul Heid
- Fire & EMS – Paul Heid
- Planning & Zoning – Anna Bowers, Kevin Bean
- Buildings and Park – Jim Williams, Paul Heid
- Ski Bowl Drainage Mitigation Project – Arnold Stevens
- Personnel – Jim Williams
- Marketing and Economic Development – Kevin Bean, Anna Bowers
- Occupancy Tax – Dave Putman, Anna Bowers
- Water and Water district repairs – Arnold Stevens
- Sewer Committee – Jim Williams
- Comprehensive Plan Committee – Anna Bowers, Kevin Bean

4. Designations:

- Designated dates, times and locations for Regular Town Board Meetings:
All meetings will begin at 7:00 PM and will be held at Tannery Pond Center and via a virtual platform. Links to virtual participation will be posted on the town website.

Tuesday, January 2, 2024

Tuesday, January 16, 2024

Tuesday, February 13, 2024

Tuesday, March 5, 2024

Tuesday, March 19, 2024

Tuesday, April 2, 2024

Tuesday, April 16, 2024

Tuesday, May 14, 2024

Tuesday, June 18, 2024

Tuesday, July 16, 2024

Tuesday, August 13, 2024

Tuesday, September 3, 2024

Tuesday, September 17, 2024

Tuesday, October 1, 2024

Tuesday, October 15, 2024

Wednesday, November 6, 2024 (due to Election day on 11/5/24)

Tuesday, November 19, 2024

Tuesday, December 3, 2024

Tuesday, December 17, 2024

- Polling places in the Town of Johnsbury - District # 1 (Wevertown) for all districts.
 - Official Newspapers for the Town of Johnsbury, 2023- Sun Community News and the Post Star.
 - Banks as official depositories for 2024 – Community Bank and Glens Falls National and New York Cooperative Liquid Assets Securities System (NYCLASS).
 - Authorize Supervisor to designate a delegate to the Association of Towns annual meeting to be held and approve expenses for all attendees (per person: event registration, transportation, room (3 nights) food: per diem meal rate x 3 days.
 - Designate the Town Clerk as delegate to Adirondack Association of Towns and Villages.
 - Designate 11 official holidays to be taken according to the Employee Handbook: New Year’s Day, Martin Luther King Jr. Day, The Third Monday in February for observance of Lincoln’s and Washington’s birthdays, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran’s Day, Thanksgiving Day and Christmas Day
5. Set mileage compensation for town business for 2024 to match IRS rate of 65.5 cents per mile.
6. Schedule the 2025 Organizational Meeting Tuesday, January 7, 2025 at Tannery Pond Community Center and virtually at 7:00PM.
7. Bonding and Authorizations:
- Adoption of Town Officers bond for 2024
 - Authorization for payments in advance of audits of claims for postage and public utility services
 - Authorize supervisor to extend unexpended balances in their respective accounts for encumbering monies
 - Authorize town officers to purchase necessary supplies to carry on official duties in amounts not to exceed the budget

- Authorize the Town Clerk to publish, in two issues, a summary of 2024 annual report of Supervisor (AUD)
- Authorize use of Supervisor's Annual Report in lieu of Accounting to the State Comptroller (AUD)
- Authorize Supervisor to direct legal work on behalf of the town. To be reviewed and re- authorized annually.
- Authorize Supervisor to place town monies in interest-bearing accounts when this can be done without interfering with operation of Town Government.
- Authorize the Supervisor to execute the following contracts:
 - Dues, Adirondack Association of Towns and Villages
 - Dues, New York Association of Towns
 - Dues, NYS Assoc. of Town Superintendents of Highways
 - Dues, Local Government Review Board
 - Dues APHNYS for Town Historian
 - Dues, New York State Assessor's Association 2024 membership
 - Dues, Warren County Assessor's Association 2024
 - Business Automation Services
 - Town Clerk software support/ maintenance
 - Zoning Enforcement Officer software support/ maintenance
 - New York Municipal Insurance Reciprocal (NYMIR) for 2024 property and liability policy

8. Motion to adjourn Organizational Meeting

12-29-23

Letter of Interest

To: Town of Johnsbury Town Board
I want to Thank Board Members
FOR Allowing me to be Animal Control
for 2023. I would be very Interested
in Serving The Town of Johnsbury
as Animal Control In 2024.
Thank You FOR Your Support.

Sincerely,
William Mosher