

New York State Emergency Rental Assistance Program

The New York State Emergency Rental Assistance Program (ERAP) will provide significant economic relief to help low and moderate-income households at risk of experiencing homelessness or housing instability by providing rental arrears, temporary rental assistance and utility arrears assistance. For more information, visit otda.ny.gov/erap.

Residents of New York State are eligible for ERAP rental assistance if:

- Household gross income is at or below 80 percent of the Area Median Income (AMI). These income limits differ by county and household size. A household may qualify based on current income or calendar year 2020 income that is at or below 80 percent AMI.

AND

- On or after March 13, 2020, a member of the household received unemployment benefits **or** experienced a reduction in income, incurred significant costs or experienced other financial hardship, directly or indirectly, due to the COVID-19 pandemic.

AND

- The applicant is obligated to pay rent at their primary residence and has rental arrears (rent overdue) at their current residence for rent owed on or after March 13, 2020.

Households eligible for rental arrears may also be eligible for help paying utility arrears at the same rental unit.

Priority Application Processing

For the first 30 days of the program, priority will be given to households in the following order:

- Households with income at or below 50 percent AMI and that also include a household member who:
 - Is currently unemployed for at least 90 days; or
 - Is a veteran; or
 - Is currently experiencing domestic violence or is a survivor of human trafficking; or
 - Has an eviction case related to their current residence pending in court; or
 - Resides in a mobile home; or
 - Lives in a community that was disproportionately impacted by COVID-19; or
 - Lives in a dwelling of 20 or fewer units.
- Households with income at or below 50 percent AMI.
- Households with income at or below 80 percent AMI and that also include a household member who:
 - Is currently unemployed for at least 90 days; or
 - Is a veteran; or
 - Is currently experiencing domestic violence or is a survivor of human trafficking; or
 - Has an eviction case related to their current residence pending in court; or

Instructions for Landlords

Landlords/owners have 2 options to associate a tenant's application with their landlord/owner account:

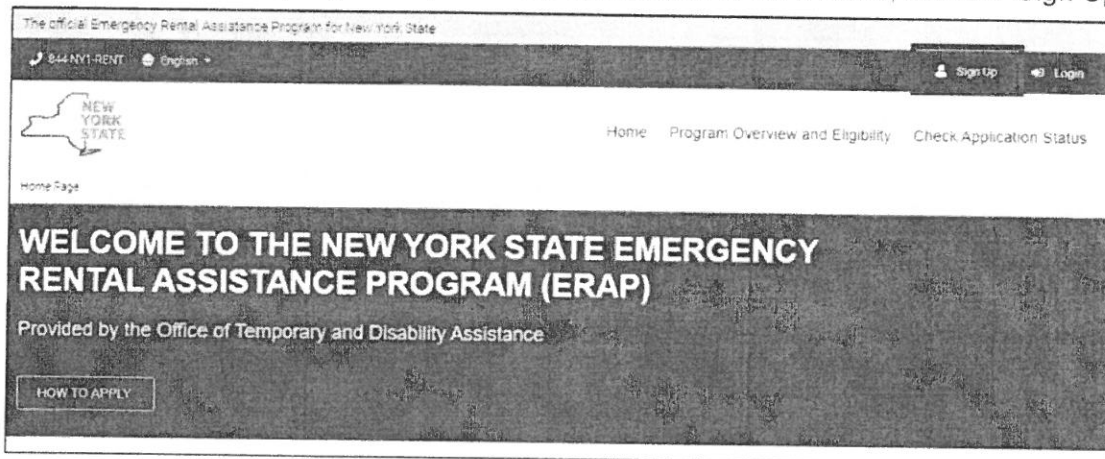
- 1) Associate an application submitted by a tenant with a landlord/owner account by entering the application number and tenant's date of birth
- 2) While logged in to landlord/owner account, submit a new application. This method will automatically associate the application with the landlord/owner account

A Landlord may submit an application on behalf of their Tenant; however, they should consult closely with the Tenant to make sure information is captured properly and with the Tenant's consent.

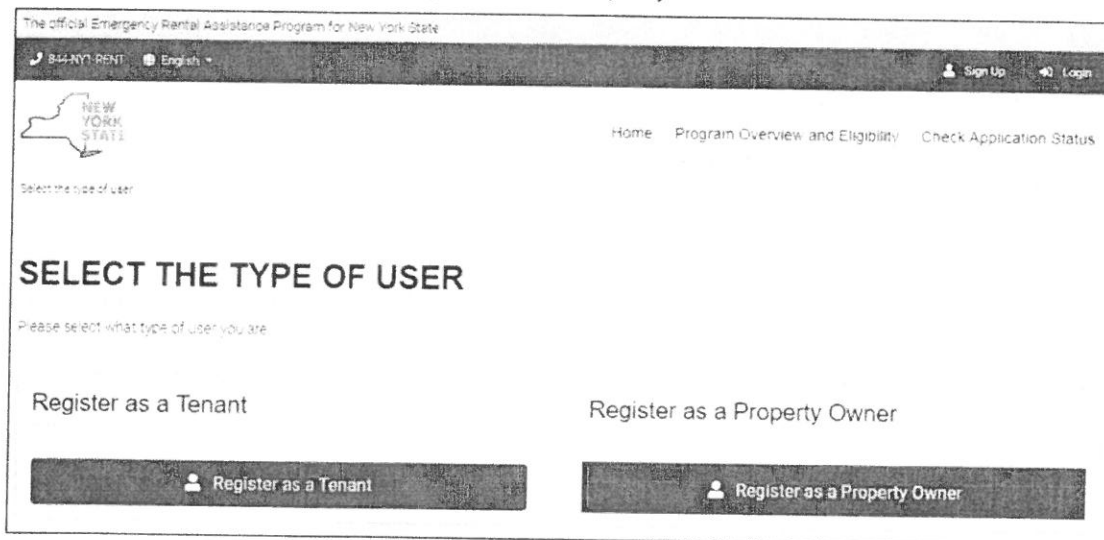
The tenant must agree to the application consent language and sign the application.

Instructions to associate a tenant application with a landlord account

- A. Navigate to <https://nysrenthelp.otda.ny.gov/>
- B. If you have already registered as a Landlord/Property Owner, skip to item G below
- C. If you have not already registered, in the top-right corner of the website, click on "Sign Up"



- D. On the following page, select "Register as a Property Owner"



The official Emergency Rental Assistance Program for New York State

844-NY-RENT English Landlord/Owner Section Welcome John Landlord!

Home Program Overview and Eligibility Check Application Status

OWNER SECTION

John Landlord LL-XXXXXXXX
 Owner Owner Number

W-9 Information

To submit a W-9 you need at least one application or unit associated with your owner profile.

Direct Deposit Information

To submit the Direct Deposit form you need at least one application or unit under your owner profile.

Applications Uploaded Documents

Submitted Applications

Emergency Rental Assistance applications submitted for your units

Add ERAP Application

Unit Address	Application Number	Total Arrears	Amount Paid	Payment St.	Actions
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J. On the next page, you will enter the Application Number and Date of Birth that you received from your Tenant for the application in question. Click "Search Application" to find this application and then associate it with your Landlord account.

Instructions to submit a new application from a landlord/owner account

- L. Follow steps A – F above
- M. After logging in to a landlord/owner account, navigate to the Landlord/Owner Section.
- N. If you are submitting an application on behalf of a Tenant, you may click on the “Submit Application on Behalf of Tenant” button to begin an application. Note that you should consult closely with the Tenant to make sure information is captured properly and with the Tenant’s consent.

The tenant must agree to the application consent language and sign the application.



- O. Alternately, after logging in to a landlord/owner account, a landlord/owner may click the “Apply Here Now!” button on the home page to create a new application on behalf of a tenant.

The tenant must agree to the application consent language and sign the application.

