

**Minutes of the Town of Johnsbury Special Town Board Meeting and Public Hearing July 10, 2012**

**Held at the Tannery Pond Community Center, North Creek, NY.**

Minutes of the special meeting and public hearing of the Town Board of the Town of Johnsbury held on Tuesday, July 10, 2012 at 6:00pm at the Tannery Pond Community Center, North Creek, NY. Supervisor Vanselow called the meeting to order at 6:01pm.

Roll call showed the following persons present: Supv. Ronald Vanselow; Town Councilmen/ Katharine Nightingale, Peter Olesheski, Jr, and Arnold Stevens; Town Clerk/ William Rawson. Town Councilman Eugene Arsenault was absent.

Guests: On attached list

**PUBLIC HEARING**

Supervisor Vanselow asked for a motion to enter the Public Hearing regarding the use of CFA or CDBG Small Cities funds for community development for the purpose of furnishing citizens' information concerning the eligible community development and housing activities and of obtaining views of citizens concerning the activities of the proposed amendment.

Ms. Nightingale presented the following motion and moved it forward with a second from Mr. Olesheski to open the Public Hearing regarding the use of CFA or CDBG Small Cities funds for community development at 6:03pm. With 4 members voting in favor, the motion is declared carried. Ayes-4 (Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

The Public Hearing regarding the use of CFA or CDBG Small Cities funds for community development was called to order at 6:03pm by Supervisor Vanselow.

The Town Clerk read the legal notice as it appeared in the June 30, 2012 edition of the North Creek News – Enterprise.

(Councilman Eugene Arsenault entered the meeting at 6:05pm)

Supervisor Vanselow asked Mr. Wayne LaMothe from the Warren County Planning and Community Development to briefly explain the grant application process.

Mr. LaMothe explained that the grant to be requested was through the Community Development Block Grant Program (CDBG), a federally funded program and provided a handout with an overview of the program. Mr. LaMothe said that Warren County Planning and Community Development would handle the administration of the grant. Mr. LaMothe further explained that the Town of Johnsbury as the Board of the North Creek Water District had conducted a survey to determine the eligibility of the residents of the North Creek Water District: 202 surveys were distributed, 136 were returned, 43 were non-eligible and 93 were eligible, this was a total of 369 persons of which 200 were in the low to moderate category, the resulting

percentage was 54.20% and the minimum percentage was 51%.

Mr. LaMothe noted that a letter had been received from Cedarwood Engineering Services LLC, the operator of the North creek Water District with an assessment of the Main Street distribution system in North Creek, Town of Johnsburg, NY. The assessment listed 3 hydrant repairs, 3 8" valve repairs and 33 service connections with new curb stops for a total cost of \$101,500.00 including engineering, materials and labor.

Mr. LaMothe said that the application deadline was July 16, 2012 and that the announcement of awards was expected to be just prior to the November 2012 elections.

Supervisor Vanselow noted that at the June 19, 2012 several upgrades to the North Creek Water District had been discussed and asked if they could be added to the grant application; Mr. LaMothe said that he believed that they could be. Ms. Nightingale asked the maximum amount for the application; Mr. LaMothe said \$600,000.00. Supervisor Vanselow asked if this could be used as part of a match on the Streetscape grant; Mr. LaMothe said that it could be. Mr. Olesheski asked if additional engineering would be needed to add the June 19, items. Mr. LaMothe asked how old the engineering for that request had been; Supervisor Vanselow said that it dated from days prior to the introduction at the June 19, meeting; Mr. LaMothe said that he did not believe that any additional engineering would be necessary. Ms. Nightingale asked if it would be better to have a larger application. Mr. LaMothe said that he would not want to go about \$400,000.00 in the application; however, it would be better to ask for more than the \$100,000.00 minimum. Mr. Arsenault asked if there was a match; Mr. LaMothe said that there was no match.

Supervisor Vanselow asked if there was any further comment from either the Town Board or the public; hearing none he asked for a motion to close the public hearing.

Mr. Olesheski presented the following motion and moved it forward with a second from Ms. Nightingale to adjourn the Public Hearing regarding the use of CFA or CDBG Small Cities funds for community development at 6:15pm. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

The Public Hearing was closed at 7:15pm.

#### RESOLUTION NO. 162

Ms. Nightingale presented the following resolution, and moved its passage with a second from Mr. Olesheski:

### **AUTHORIZING WARREN COUNTY TO PROVIDE GRANT SERVICES TO THE TOWN OF JOHNSBURG**

**WHEREAS**, funds are available from the NYS Consolidated Funding Process (CFA) to provide for community improvements, such as housing, economic development and community facilities under the Community Development Block Grant (CDBG) program, but the program is complex and often too difficult for small units of government to manage, and

**WHEREAS**, the regulations for the CDBG program allow counties to apply for “funds on behalf of” other local governments if requested by the local government, and

**WHEREAS**, the County Planning Office has experience in preparing CDBG applications and in the administration of the programs, and

**WHEREAS**, it is in the best interests of the Town of Johnsburg to have the County apply on its behalf for CDBG funds,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of Town of Johnsburg does hereby authorize the Warren County Planning Department to apply for CFA grant funds on behalf of the Town of Johnsburg, and

**BE IT FURTHER RESOLVED** that the Town Supervisor is hereby authorized to sign all necessary application documentation, and

**BE IT FURTHER RESOLVED** that the Town Supervisor is authorized to sign all documentation necessary to execute an Agreement with the County for Administration of said grant funds, and

**BE IT FURTHER RESOLVED** that the County Planning Department is hereby authorized to perform other necessary requirements in order to apply for CDBG funds, and

**BE IT FURTHER RESOLVED** that should the grant be awarded, the County will provide CFA grant administration and program delivery services to the Town of Johnsburg in an amount to be identified in the grant application.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

Supervisor Vanselow said that this was the only item noticed for discussion by the Town Board at this special meeting and asked for a motion to adjourn the meeting.

A motion to adjourn the meeting was presented by Mr. Olesheski with a second from Mr. Arsenault at 6:16pm. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

**The next regular Town Board meeting will be held at 7:00pm on Tuesday, June 19, 2012 at the Tannery Pond Community Center, North Creek, New York.**

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Prepared by William Rawson, Town Clerk